



White Earth Reservation Business Committee

P.O. Box 418
White Earth, Minnesota 56591
Tel. (218) 983-3285 ext 5852
Fax (218) 983-4343

CHAIRMAN
Terrance "Terry" Tibbetts

SECRETARY-TREASURER
Tara Mason

DISTRICT I
Steven "Punky" Clark

DISTRICT II
Kathy Goodwin

DISTRICT III
Eugene "Umsy" Tibbetts

White Earth Reservation Tribal Council Job Announcement

Position: ADCI, ADC II, ADC III/LADC
Location: White Earth
Pay: DOQ
Benefits: Full
Open: 07-09-18
Close: 07-20-18
Status: Full time

The White Earth Reservation Tribal Council is currently seeking a qualified applicant to develop, implement, provide, and monitor client treatment plans for alcohol, drug, or other substances; provide individual and group interventions; direct care services; as well as provide continuing care services.

Position Outcomes:

- Conducts comprehensive assessments on clients to determine appropriate treatment needs.
- Coordinates treatment plan development to ensure identified issues are addressed in the written treatment plan.
- Coordinates on-going treatment planning and documents treatment progress of clients to ensure integrated treatment direction.
- Provides primary treatment and continuing care services to improve client's wellbeing.
- Provides case management services to help the client obtain the services and support the client needs to establish a lifestyle free of the harmful effects of chemical abuse or dependency.
- Provides other duties and responsibilities as required or assigned.

Knowledge, Skills and Abilities:

- Knowledge of White Earth Youth Residential Standards of Care and White Earth Substance Abuse Treatment Standards.
- Knowledge of principles and methods for training, teaching and clinical supervision.
- Knowledge of and ability to follow and apply the policies and procedures of the Program.
- Ability to write reports and business correspondence.
- Ability to work cooperatively within a group to make the work of the group successful and effective.
- Knowledge of federal laws, including HIPAA, government regulations, federal privacy act and agency rules.

Qualifications:

- **Certified as UMICADI, II, III, or a person licensed as an Alcohol and Drug Counselor under licensing standards approved by Tribal Council or its designee.**
- **Documented competence in screening for and working with clients with mental health problems, through education, training, and experience (or within 3 months of hire).**
- **Prefer experience with Native American communities/people. CPR Certified or willing to obtain upon hire, Certified Rule 25 Assessor or ability to obtain within 30 days.**
- **Must be over the age of 18, responsible, mature, healthy adult who is able to carry out the license holder's duties.**
- **Must be free of chemical use problems for at least two (2) years immediately preceding their hiring and must sign a statement attesting to that fact and freedom from chemical use problems must be maintained during employment.**
- **Must be able to pass a Background and Drug screening.**
- **Valid driver's license and insurance for travel between sites and other business related destinations.**

Mail Applications to: White Earth Tribal Council
Attention: Personnel
P.O. Box 418
White Earth, MN 56591

Download Applications at: www.whiteearth.com EEO with Native Preference
*A Drug Free Workplace – Tests for alcohol and illegal drug use may be required prior to and during employment
Background Checks performed*