



# WHITE EARTH RESERVATION

**CHAIR** Terrence "Terry" Tibbetts **SECRETARY-TREASURER** Leonard Alan Roy  
**DISTRICT I** Raymond Auginaush, Sr. **DISTRICT II** Kathy Goodwin **DISTRICT III** Eugene "Umsy" Tibbetts

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## Job Announcement

**Position:** Parenting Time Child Welfare Coordinator

**Location:** White Earth

**Pay:** DOQ

**Benefits:** Full

**Open:** 10-08-18

**Close:** 10-19-18

**Status:** Full Time

The White Earth Reservation Tribal Council is currently seeking a qualified applicant who will be responsible for guiding and coordinating supervised visitation for parents and children involved with ICW, to improve parenting skills while reducing stress and adverse childhood experiences.

- Enhance the parents understanding of childhood development to ensure the child's intellectual, physical, emotional, and social needs are being met.
- Create and teach during parenting time, that fosters healthy interaction components to enhance the caregiver's abilities to teach their children.
- Provide caregiver's information about resources and support them with transportation assistance when needed.
- Completes reports and screening on parents and children.
- Performs other duties and responsibilities as required or assigned.

### Knowledge, Skills and Abilities:

- Knowledge of and ability to follow and apply the policies and procedures of the White Earth Tribal Council and the Indian Child Welfare Department.
- Knowledge of principles and methods for curriculum and training design, teaching and instruction for individuals and groups and the measurement of training effects.
- Knowledge of culturally appropriate parenting and child rearing.
- Knowledge of child welfare systems.
- Ability to coordinate with cultural providers.
- Ability to engage clients in activities and learning based parenting services.
- Ability to obtain calm, maintain calm, and diffuse emotional situations.
- Ability to reduce trauma for children and parents related to separation and grief.
- Ability to work across multiple individuals and departments to arrange visitation.
- Ability to complete assessments and assignment with parents.
- Ability to fully engage with people to hear their needs and able to respond with appropriate referral or advocacy for them.
- Skill in personal computer and related software such as Microsoft Office (Word, Excel, Outlook), and internet.
- Ability to effectively communicate, orally and in writing with co-workers, staff and administration

### Qualifications:

- Bachelor's degree in Early Childhood Education or related field, Education or related field, Social Work, Psychology, Criminal Justice or Law Enforcement.
- 5 years' experience preferred working with parents and/or children.
- Ability to work some evenings and some weekends
- Valid Driver's License and insurance for travel between sites and other related businesses.
- Must be able to pass a drug screening at hire and throughout the year.

### Mail Applications to:

White Earth Tribal Council  
Attention: Personnel  
P.O. Box 418  
White Earth, MN 56591

Download Applications at: [www.whiteearth.com](http://www.whiteearth.com)

*EEO with Native Preference.*

*A Drug Free Workplace - Tests for alcohol and illegal drug use may be required prior to and during employment.*