



# WHITE EARTH RESERVATION

CHAIRMAN Michael Fairbanks SECRETARY-TREASURER Michael LaRoque  
DISTRICT I Henry Fox DISTRICT II Eugene Sommers DISTRICT III Laura Erickson

## White Earth Reservation Business Committee JOB ANNOUNCEMENT

**Position:** Child Care Lead Teacher  
**Location:** Mahnomen  
**Pay:** \$19.45/Hr.

**Benefits:** Full time

**Open:** 01-06-25  
**Close:** Until Filled  
**Status:** Full Time

The White Earth Reservation Business Committee I is seeking a qualified candidate to plan and implement developmentally appropriate curriculum for children, while providing direct supervision in the implementation of curriculum for children enrolled at the White Earth Child Care Learning Center.

### Position Outcomes:

Supervises and cares for newborn through school age children in the White Earth Child Care Learning Center to ensure a safe, warm, nurturing environment in which children can grow physically, emotionally, socially, and intellectually.

- Develop and Implement daily programs that engages children in and promotes physical, mental, and social development, such as games, arts, crafts, music, storytelling, and active play.
- Completes necessary curriculum progress reports.
- Completes required documentations regarding diaper changes, food/intake, accident/incident reports, sanitizing, and disinfecting.
- Communicates regularly with children and families through parent conferences, correspondences, visits, or phone calls for relationship building.
- Ensures curriculum adequately provides varied opportunities for children's active participation, independent choices, experimentation, and problem solving within the structured setting.

### Knowledge, Skills, and Abilities Required:

- Knowledge of Early childhood development, theories and practices related to children with special needs, infants, toddlers, preschool and school age children. Including emotional, behavior cognitive and nutritional needs.
- Knowledge of and the ability to follow and apply the policies and procedures of the White Earth Tribal Council and the Education department.
- Ability to supervise and mentor others and set a positive role model for staff, children, and parents.
- Ability to foster a cooperative work environment.
- Ability to deal with unpleasant, angry, or discourteous children.
- Ability to understand and implement the duties of a mandated child maltreatment reporter.

### Qualifications Include:

- High School diploma/GED.
- Minimum of one-year experience working in Early Childhood Development.
- Valid Driver's License and insurance for travel between sites and other business-related destinations.
- Must meet licensing requirements as prescribed by the Tribal licensing standards.
- CPR, First Aid, and Safe-Serve Certifications upon hiring.

Send Applications to:

**White Earth Reservation Business Committee**  
**ATTN: Human Resources**  
P.O. Box 418  
White Earth, MN. 56591

Download Applications:

[www.whiteearthnation.com](http://www.whiteearthnation.com)

*EEO with Native American Preference*

*A Drug Free Workplace – Tests for alcohol and illegal drug use may be required prior to and during employment  
Background Checks performed*