WHITE EARTH RESERVATION

CHAIRMAN Michael Fairbanks **SECRETARY-TREASURER** Jacob McArthur
DISTRICT I Henry Fox **DISTRICT II** Alrick "Son" Accobee **DISTRICT III** Laura Erickson

Job Announcement

Position: Child Care Teacher Assistant
Location: White Earth
Pay: $20.42/hr.
Benefits: Full
Open: 11-02-26
Close: 11-13-26
Status: Full Time

The White Earth Reservation Business Committee is currently seeking a qualified applicant who will be responsible for helping in providing care and implantation of developmentally appropriate curriculum for children enrolled at White Earth Child Care Learning Center. Various hours 7:25 a.m. to 5:00 p.m.

Position Outcomes:

- Assist Lead Teacher in implementing daily programs in the childcare center that engage children in, and promotes physical, mental and social development, such as games, arts, crafts, music, storytelling and active play.
- Assist with teaching basic skills such as color, shape, number and letter recognition, social skills to the center's younger children, while helping with tutoring to the older children.
- Always ensures a safe an attractive environment for children.
- Attends to children's needs including diaper changing, toileting, feeding, naps and personal hygiene.
- Listens and responds to clients and coworkers to maintain a high level of satisfaction
- Assists Lead Teachers on a regular basis with communication with children and families through parent conferences, correspondences, visits or phone calls for relationship building.
- Applies problem-solving techniques as necessary.
- Assists with daily cleaning of toys and building.
- Performs other duties and responsibilities as required or assigned.
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Knowledge, Skills and Abilities:

- Knowledge of and the ability to follow and apply the policies and procedures of the White Earth Tribal Council, Education and Child Care Program.
- Knowledge of Early Childhood Development, theories and practices related to children with special needs, infants, toddlers, preschool and school age children, including emotional, behavioral cognitive and nutritional needs.
- Ability to deal with unpleasant, angry or discourteous children and parents
- Ability to understand and implement the duties of a mandated child maltreatment reporter.
- Knowledge of the White Earth Reservation demographics, culture, history, and lifestyles.

Qualifications:

- **High School diploma/GED**
- **Experience caring for children 0-5-year-olds. Personally, or professionally.**
- **Must be able to pass background check and drug screening and meet licensing requirements of Tribal Licensing Standards.**
- **CPR, First Aid, and Safe-Serve Certifications upon hiring.**

Mail Applications to:
White Earth Reservation Business Committee
Attention: Human Resources
P.O. Box 418
White Earth, MN 56591
Download Applications at: www.whiteearth.com

EEO with Native Preference.
A Drug Free Workplace - Tests for alcohol and illegal drug use may be required prior to and during employment.