



# WHITE EARTH RESERVATION

CHAIRMAN Michael Fairbanks SECRETARY-TREASURER Michael LaRoque  
DISTRICT I Henry Fox DISTRICT II Eugene Sommers DISTRICT III Cheryl "Annie" Jackson

## Job Announcement

**Position:** Community Advocate  
**Location:** White Earth  
**Pay:** \$20.42/hr.

**Open:** 02/24/25  
**Close:** Until Filled  
**Status:** Full Time

**Benefits:** Full

The White Earth Reservation Business Committee is currently seeking a qualified applicant who will be responsible for providing direct services and assistance to individuals who have been a victim of domestic violence, sexual assault, or general violence; in addition to conducting community outreach, community education, awareness, and agency collaboration (state, Tribal, federal) regarding addressing violence issues on White Earth Reservation.

- Provide direct services to victims of crime to assure victims safety.
- Provide education and outreach on violence issues to create community awareness.
- Establish and maintain quality working relationships with other service providers to assure service delivery.
- Create and maintain program information to ensure compliance with DOVE reporting requirements.
- Communicates directly with DOVE Community Advocacy Coordinator to ensure program and organization is represented in a professional manner.
- Performs other duties and responsibilities as required or assigned.

### Knowledge, Skills, and Abilities:

- Knowledge of and ability to follow and apply the policies and procedures of the White Earth Tribal Council and the Human Services Department.
- Knowledge of and ability to interpret cycle of abuse, power and control issues, sexual violence, domestic violence, and victims' rights.
- Knowledge of principles and processes for providing client and personal services. This includes client/victim needs assessment, meeting quality standards for services, and evaluation of client/victim satisfaction.
- Knowledge of and belief in non-violence, and willingness to challenge societal norms that condone perpetual violence.
- Ability to respond and function in high stress situations.
- Ability to communicate effectively, both orally and in writing with victims, staff, system providers, and others in the community.
- Ability to work a flexible on-call schedule for the crisis line.
- Ability to apply general rules to specific problems to produce answers that make sense.
- Ability to respond, assess and de-escalate crisis situations involving mental health and/or substance abuse issues.
- Ability to adhere to and abide by strict confidentiality agreements.
- Knowledge of the White Earth Reservation demographics, culture, history and lifestyles.

### Qualifications:

- **High School Diploma or GED and two (2) years' experience providing services to victims of violence**
- **40 Hour Sexual Assault Advocacy Training certification (must obtain within 6 months of hire).**
- **Valid Driver's license and insurance for travel between sites and other business-related destinations.**
- **Must be able to pass criminal background check and drug screening.**

**Mail Applications to:**  
White Earth Tribal Council  
Attention: Personnel  
P.O. Box 418  
White Earth, MN 56591

**Download Applications at:** [www.whiteearth.com](http://www.whiteearth.com)

*EEO with Native Preference.*

*A Drug Free Workplace - Tests for alcohol and illegal drug use may be required prior to and during employment.*