



WHITE EARTH RESERVATION

CHAIRMAN Michael Fairbanks SECRETARY-TREASURER Michael LaRoque
DISTRICT I Henry Fox DISTRICT II Eugene Sommers DISTRICT III Cheryl "Annie" Jackson

Job Announcement

Position: Community Advocate
Location: White Earth
Pay: \$20.42/hr.

Open: 02/24/25
Close: 03/10/25
Status: Full Time

Benefits: Full

The White Earth Reservation Business Committee is currently seeking a qualified applicant who will be responsible for providing direct services and assistance to individuals who have been a victim of domestic violence, sexual assault, or general violence; in addition to conducting community outreach, community education, awareness, and agency collaboration (state, Tribal, federal) regarding addressing violence issues on White Earth Reservation.

- Provide direct services to victims of crime to assure victims safety.
- Provide education and outreach on violence issues to create community awareness.
- Establish and maintain quality working relationships with other service providers to assure service delivery.
- Create and maintain program information to ensure compliance with DOVE reporting requirements.
- Communicates directly with DOVE Community Advocacy Coordinator to ensure program and organization is represented in a professional manner.
- Performs other duties and responsibilities as required or assigned.

Knowledge, Skills, and Abilities:

- Knowledge of and ability to follow and apply the policies and procedures of the White Earth Tribal Council and the Human Services Department.
- Knowledge of and ability to interpret cycle of abuse, power and control issues, sexual violence, domestic violence, and victims' rights.
- Knowledge of principles and processes for providing client and personal services. This includes client/victim needs assessment, meeting quality standards for services, and evaluation of client/victim satisfaction.
- Knowledge of and belief in non-violence, and willingness to challenge societal norms that condone perpetual violence.
- Ability to respond and function in high stress situations.
- Ability to communicate effectively, both orally and in writing with victims, staff, system providers, and others in the community.
- Ability to work a flexible on-call schedule for the crisis line.
- Ability to apply general rules to specific problems to produce answers that make sense.
- Ability to respond, assess and de-escalate crisis situations involving mental health and/or substance abuse issues.
- Ability to adhere to and abide by strict confidentiality agreements.
- Knowledge of the White Earth Reservation demographics, culture, history and lifestyles.

Qualifications:

- **High School Diploma or GED and two (2) years' experience providing services to victims of violence**
- **40 Hour Sexual Assault Advocacy Training certification (must obtain within 6 months of hire).**
- **Valid Driver's license and insurance for travel between sites and other business-related destinations.**
- **Must be able to pass criminal background check and drug screening.**

Mail Applications to:
White Earth Tribal Council
Attention: Personnel
P.O. Box 418
White Earth, MN 56591

Download Applications at: www.whiteearth.com

EEO with Native Preference.

A Drug Free Workplace - Tests for alcohol and illegal drug use may be required prior to and during employment.