



WHITE EARTH RESERVATION

CHAIRMAN Michael Fairbanks **SECRETARY-TREASURER** Michael LaRoque

DISTRICT I Henry Fox **DISTRICT II** Eugene Sommers **DISTRICT III** Laura Lee Erickson

Position: Community Wellness and Recovery Navigator (CSO)

Location: Mahnomen & Pine Point, MN

Pay: \$20.42/hr.

Benefits: Full

Open: 07/07/2025

Close: 08/29/2025

Status: Full time

Position Summary:

The Community Wellness and Recovery Navigator (CSO) provides comprehensive support to individuals facing substance abuse and mental health challenges. The Community Wellness and Recovery Navigator is responsible for providing critical resources, advocacy, and recovery support to individuals following overdose or other drug-related crisis; for coordinating appropriate intervention, navigation, outreach, referrals, services, and supportive follow-up to assist individuals mitigate harm and risk while improving their health and wellness; for ongoing implementation of comprehensive overdose education and naloxone distribution (OEND) initiatives. The CWRN works directly with individuals, community groups, programs, and agencies as a primary point of contact to formalize and streamline ongoing community-based crime and drug prevention efforts. This role involves conducting Rule 25 assessments, delivering substance abuse services, offering peer recovery support when applicable, and responding to overdoses. The Navigator is responsible for being on-call 24/7 to ensure immediate assistance and intervention when necessary. The goal is to promote wellness and recovery within the community by connecting individuals to appropriate resources and support systems.

Position Outcomes:

- Acts as a community-based wellness navigator to assist individuals and families in accessing healthcare services, community wellness programs, community resources unknown or otherwise unavailable to members without appropriate referrals.
- Coach and educate individuals and families about health improvement and help develop strategies for obtaining better health, educate about and coordinate community resources.
- Accurately maintains daily contact logs, per department policy, regarding client activity and destination.

Knowledge, Skills, and Abilities:

- Interpersonal skills- Focuses on solving conflict, not blaming; maintains confidentiality; listens to others without interrupting; keeps emotions under control; remains open to others' ideas and tries new things.
- Oral communication- Speaks clearly and persuasively in positive or negative situations; listens and gets clarifications; responds well to questions; demonstrates group presentation skills; participates in meetings.
- Written communication- Writes clearly and informatively; edits work for spelling and grammar; varies writing style to meet needs; able to read and interpret written information.

Qualifications:

- **Requires a high school Diploma or GED.**
- **Required to have a minimum of six (6) months recovery from substance use disorder and must sign a statement attesting to that fact and freedom from chemical use problems must be maintained during employment.**
- **Obtain a minimum of 40 hours of documented training specific to the Peer Support.**
- **Submit at least two (2) letters of recommendation with one from the appropriate Community Council.**
- **Must pass criminal background check, must pass drug screen at hire and throughout employment according to White Earth HR policy.**
- **Must have a valid driver's license, be insurable by agency driver insurance, and have adequate vehicle insurance for travel between sites and other business-related destinations.**

Mail Applications to: White Earth Reservation Business Committee

Attention: Human Resources

P.O. Box 418

White Earth, MN 56591

Download Applications at: www.whiteearth.com

EEO with Native Preference

A Drug Free Workplace – Tests for alcohol and illegal drug use may be required prior to and during employment.

Background Checks performed.