



WHITE EARTH RESERVATION

CHAIRMAN Michael Fairbanks **SECRETARY-TREASURER** Michael LaRoque
DISTRICT I Henry Fox **DISTRICT II** Eugene Sommers **DISTRICT III** Laura Erickson

White Earth Reservation Business Committee Job Announcement

Position: Energy Project Manager Economic Dev.

Location: White Earth

Pay: \$49.18/hr. DOQ

Benefits: Full

Open: 03-09-26

Close: 03-20-26

Status: Full Time

The White Earth Reservation Business Committee is currently seeking a qualified applicant who will be responsible for a variety of routine and complex technical and professional work in current, short term and long-range planning, researching grant opportunities, completing grant application and reporting requirements for the White Earth tribal energy systems.

Position Out Comes:

- Lead the project lifecycle, including conceptual design, feasibility studies, permitting, construction, and commissioning. Discuss with supervisors and tribal officials the purpose of land use projects such as transportation, conservation, residential, commercial, industrial, and community use.
- Research, identify, and prepare compelling grant proposals to secure federal, state, and private funding for new and existing projects.
- Manage all aspects of awarded grants, ensuring strict compliance with funding requirements, regulations (e.g., 2 CFR Part 200), and internal policies.
- Prepare and submit timely and accurate narrative and financial reports to funding agencies and internal stakeholders, including tracking project metrics and expenditures.

Knowledge, Skills & Abilities required:

- Ability to organize work to meet deadlines and accomplish the assigned tasks.
- Understanding written sentences and paragraphs in work related documents.
- Using logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions or approaches to problems.
- Considering the relative costs and benefits of potential actions to choose the most appropriate one.
- The ability to read and to listen to and understand information and ideas presented through spoken words and sentences.

Qualifications include:

- Education: A bachelor's or master's degree in engineering, Environmental Science, Project Management, Public Administration, or a related field is typically required.
- Experience: Experience working within renewable energy projects and demonstrated success in writing, securing, and managing government or foundation grants.
- Technical Knowledge: An understanding of renewable energy technologies (solar, wind, etc.), energy systems integration, other energy use, and relevant regulatory frameworks.
- Project Management Skills: An understanding of project management methodologies and software (e.g., MS Project, Primavera). PMP or similar certification is a plus.
- Grant Management Skills: Strong financial acumen, experience with grant management software, and excellent grant writing and reporting skills.
- Soft Skills: Excellent leadership, communication, problem-solving, analytical, and organizational skills, with meticulous attention to detail.

Send Applications to:

White Earth Reservation Business Committee
Attention: Human Resources
P.O. Box 418
White Earth, MN. 56591
www.whiteearth.com

Download Applications at:

www.whiteearth.com