



# WHITE EARTH RESERVATION

CHAIRMAN Michael Fairbanks SECRETARY-TREASURER Michael LaRoque  
DISTRICT I Henry Fox DISTRICT II Eugene Sommers DISTRICT III Laura Erickson

## Job Announcement

Position: Food Shelf Stock Team Member/Delivery Driver  
Location: Naytahwaush  
Pay: \$18.52 Per Hr.

Benefits: Full

Open: 04/06/26  
Close: Until Filled  
Status: Full Time

This position is responsible for stocking and recording inventory and delivery of food shelf foods to individuals and community sites. Must keep work environment safe and organized

### Position Outcomes:

- Unloads food products from loading dock to storage area to stock inventory
- Maintains daily activity and inventory records.
- Delivers food to Elders and disabled persons.
- Other duties as assigned.

### Knowledge, Skills, and Abilities Required:

- Knowledge of and ability to follow and apply the policies and procedures of the White Earth Tribal Council and the Human Services Department.
- Knowledge of the demographics and geography of the White Earth Reservation, culture, history, and lifestyle.
- Skilled in customer service and the ability to interact with internal and external customers with tact and diplomacy.
- Skilled in basic mathematics to maintain inventory.
- Ability to use food shelf scanning equipment.
- Ability to maintain accurate records.
- Ability to operate industrial forklift and other warehouse equipment.
- Ability to obtain OSHA safety certificate to operate forklift and industrial truck.
- Ability to work cooperatively within a group to make the group successful and effective.
- Ability to communicate both orally and in writing.
- Ability to maintain confidentiality.
- Ability to maintain sanitary store/warehouse atmosphere and upkeep of facilities.

### Qualifications Required:

- High School diploma or GED
- Valid Driver's license and insurance for travel between sites and/or other related business.
- Must be 21 years of age to comply with state and federal regulations
- Must pass criminal background checks and drug screening.
- Must have or are able to obtain OSHA safety certificate to operate forklift.

Mail Applications to: White Earth Tribal Council  
Attention: Personnel  
P.O. Box 418  
White Earth, MN 56591

Download Applications at: [www.whiteearth.com](http://www.whiteearth.com)

*EEO with Native Preference, A Drug Free Workplace - Tests for alcohol and illegal drug use may be required prior to and during employment*