



WHITE EARTH RESERVATION

CHAIRMAN Michael Fairbanks **SECRETARY-TREASURER** Michael LaRoque
DISTRICT I Henry Fox **DISTRICT II** Eugene Sommers **DISTRICT III** Cheryl "Annie" Jackson

Job Announcement

Position: Guardian Ad Litem

Location: White Earth

Pay: \$23.64 Per Hr.

Benefits: Full

Open: 03/04/25

Close: 03/18/25

Status: Full time

The White Earth Reservation Tribal Council is currently seeking a qualified applicant who will be responsible providing advocacy for children by gathering information to make recommendations in court regarding their best interest. The position conducts, interviews, and observes the child(ren) and significant people in their lives. They review social service, medical, school, psychological and criminal records and reports.

Position Outcomes:

- Gathering and assessing independent information about the child's needs. Interviewing parents, caretakers, social workers, teachers, and service providers. Reading records related to the child and family.
- Seeking cooperative solutions with other participants in the child's case. Communicating with the GAL attorney advocate to develop legal strategies and prepare for court. Attending court hearings and other meetings.
- Writing child focused reports for court hearings. Making recommendations in the child's best interest. Testifying to support recommendations or inform the court of changes in the child's situation.
- Ensure the court knows the child's wishes. Keep the child informed about the court proceedings. Facilitating the child's participation in court hearings.
- Analyze the probable outcomes of cases, using knowledge of legal precedents.
- Staying vigilant by monitoring the situation on an ongoing basis. Consulting with local program staff for support and guidance.
- Keep all records and information confidential.

Knowledge, Skills and Abilities Required:

- Knowledge of and ability to follow and apply the policies and procedures of the White Earth Tribal Council and the White Earth Human Services.
- Knowledge of laws, legal codes, court procedures, precedents, government regulations, executive orders, agency rules and the democratic political process.
- Knowledge of the objectives, philosophy, policies, and procedures of the Gal Programs
- Knowledge of child development, and of the issues and dynamics that surround juvenile and family cases such as child abuse, domestic violence, chemical dependency, and developmental disabilities.
- Knowledge and appreciation for the ethnic, cultural, and socio-economic backgrounds of the population to be served.
- Ability to (1) relate to the child, family members, and professionals in a careful and confidential manner; (2) exercise sound judgement ad good common sense; and (3) successfully discharge the duties assigned by the court.
- Have sufficient listening, speaking, and writing skills to successfully conduct interviews, prepare written reports, and make oral presentations.
- Have knowledge and appreciation of the ethnic, cultural, and socio-economic backgrounds of the population to be served.

Qualifications Required:

- **BA or BS in psychology, social work, education, nursing, law, or child-related discipline; OR have an equivalent combination of training and education or experience.**
- **Must be able to pass a Background and Drug Screening.**
- **Must have access to reliable transportation.**

Mail Applications to: White Earth Tribal Council
Attention: Personnel
P.O. Box 418
White Earth, MN 56591

Download Applications at: www.whiteearth.com *EEO with Native Preference*

EEO with Native Preference-a Drug Free Workplace-Tests for alcohol and illegal drug use will be required.