



# WHITE EARTH RESERVATION

CHAIRMAN Michael Fairbanks SECRETARY-TREASURER Michael LaRoque  
DISTRICT I Henry Fox DISTRICT II Eugene Sommers DISTRICT III Laura Lee Erickson

## Job Announcement

**Position:** ICW Foster Care Program Coordinator  
**Location:** White Earth  
**Pay:** \$26.23/hr.

**Benefits:** Full

**Open:** 12/22/25  
**Close:** 01/06/26  
**Status:** Full Time

The White Earth Tribal Council is currently seeking a candidate to be responsible for overseeing the foster care program; including recruitment, training, monitoring, retention of foster parents; execution of overall program compliance with Tribal and Federal standards; and maintenance of documentation, records for the foster care program.

- Manage foster care program documentation, records, and placement records for the Tribal Foster Care Program in accordance with applicable laws and policies.
- Oversee placements of children in Tribal-licensed homes for their safety.
- Oversee training, monitoring efforts, retention efforts for foster care program to maintain an abundant pool of safe, trained Native foster parents.
- Ensure program compliance with Tribal, State, and Federal standards to continue generating revenue and to be compliant with funders.
- Ensure investigation of all maltreatment reports in foster homes to ensure safety children.

### Knowledge, Skills, and Abilities:

- Knowledge of conflict resolution and ability to resolve conflicts.
- Knowledge of licensing standards, and ability to apply licensing standards to individual applicants to make recommendations for licensure.
- Knowledge of and ability to complete MAPCY assessments on children; including skills in advocating for MAPCY levels and gathering information to support assessments.
- Knowledge of licensing violations and ability to forensically investigate violations.
- Knowledge of what constitutes maltreatment reports and ability to determine what warrants assessments.
- Knowledge of fair hearing process and ability to effectively represent foster parents in hearings.
- Knowledge of Interstate Compact agreements and ability to oversee those agreement responsibilities as a supervising agency.
- Skilled in overseeing staff and ability to effectively manage staff.
- Skills and ability to enforce foster care licensing standards rules for foster parents.
- Skilled in public speaking and ability to present education/training to foster parents in groups of 10-75.
- Skills and ability to enforce foster care licensing standards and rules for foster parents.

### Qualifications:

- Associate degree and/or a minimum of five years of experience in human services, or equivalent education and experience.
- Valid MN driver's license and insurance for travel between sites and other business-related destinations.
- Must pass a criminal background check and drug screening.

#### Mail Applications to:

White Earth Tribal Council  
Attention: Personnel  
P.O. Box 418  
White Earth, MN 56591

Download Applications at: [www.whiteearth.com](http://www.whiteearth.com)

*EEO with Native Preference.*

*A Drug Free Workplace - Tests for alcohol and illegal drug use may be required prior to and during employment.*

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