



WHITE EARTH RESERVATION

CHAIRMAN Michael Fairbanks **SECRETARY-TREASURER** Michael LaRoque
DISTRICT I Henry Fox **DISTRICT II** Eugene Sommers **DISTRICT III** Laura Erickson

White Earth Reservation Business Committee Job Announcement

Position: Indigenous Education for All Curriculum Manger

Location: White Earth Head Start

Pay: \$32.52 DOQ

Benefits: Full

Open: 07-06-26

Closes: 07-10-26

Status: Full-Time

The White Earth Reservation Business Committee is currently seeking a qualified applicant who is responsible for the planning and execution of the White Earth Indigenous Education for All (IEFA) Project. The Project Manager is vital to developing and maintaining relationships within our tribal programs and communities and working effectively with relevant stakeholders for efficient project implementation and completion.

- Collaborate with (IEFA) team, Minnesota Department of Education (MDE) subject matter experts, educators, and other entities, including other tribal nations, to ensure alignment with learning objectives.
- Integrates technology and innovative teaching methods into curriculum design.
- Provides training and support to educators in implementing curriculum materials.
- Maintains records of work and prepares project report.
- Other duties as assigned.

Knowledge, skills & Abilities:

- Ability to work cooperatively within Education, White Earth RBC, local state, and federal meeting groups, committees and/or boards to make the work of the group successful and effective.
- Knowledge of Minnesota's PreK-12 educational systems.
- Knowledge of Minnesota state standards.
- Knowledge of strong ability to communicate effectively, both orally and in writing.
- Skilled in the operation of a personal computer, including related software such as Microsoft Office (Word, Excel, PowerPoint, Outlook).

Qualifications:

- Bachelor's degree in business management, Education, or related field or White Earth Eminence Credential and at least (2) two years' experience working in an educational or business setting.
- Knowledge of White Earth History and Culture.
- Basic knowledge of educational standards and current teaching practices.
- Excellent writing, editing, and communication skills.
- degree in Curriculum Development, Education, or related field.
- Valid driver's license, transportation, and insurance to travel between work sites and other business-related destinations as needed.

Send applications to:

White Earth Reservation Business Committee
Attn: Human Resources
P.O. Box 418
White Earth, MN 56591

Download applications at

www.whiteearth.com
