



# WHITE EARTH RESERVATION

CHAIRMAN Michael Fairbanks SECRETARY-TREASURER Leonard Alan Roy  
DISTRICT I Raymond Auginaush, Sr. DISTRICT II Kathy Goodwin DISTRICT III Cheryl "Annie" Jackson

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## JUDICIAL ELDER COURT ADVISOR POSITION VACANCY ANNOUNCEMENT

**Title: Elder Court Advisor**

**Department: Tribal Court**

**Division: Judicial**

**Reports to: Courts Service Manager**

**Position Summary:** The Band's Panel of Elders is a program that will seek to address the need for Elders to be involved in court proceedings and Peacemaking Circles when there are disputes regarding the cultural laws, customs, and traditions of the Band. Elders will sit with a judge to hear cases, as well as participate in Peacemaking Circles, in order to offer guidance and wisdom.

**Compensation:** Elders chosen to hear cases will receive a rate of \$75 per hour. Elders chosen to participate in Peacemaking Circles will receive \$300.00 per session.

**Composition & Operation of Panel** The Band's Panel of Elders will be composed of Tribal Elders who have reached the requisite age. Those seeking to join the Panel will be considered and approved by the Tribal Council. Panel members will be appointed to serve an initial term of four (4) years and may be reappointed to additional terms of two (2) years. Panel members can be removed from service only by a majority vote of the Tribal Council.

Panel members, acting in their official capacity as Elder Court Advisors, shall enjoy all rights, privileges, and immunities afforded to the White Earth Tribal Court.

**Knowledge, Skills, & Abilities:** Potential candidates for this position should possess and exemplify the following skills or characteristics:

- An ability to share personal experiences to build trust and a sense of hope.
- Demonstrate humility, perseverance, and adaptability.
- A strong sense of compassion and empathy for people involved in the disputes being heard.
- An ability to identify problem-solving efforts for people harmed.
- A solid understanding of and commitment to social change through building the capacity and power of people to change their communities.
- Knowledge of the Anishinaabe community being served.
- An ability to work in a culturally appropriate manner within the Anishinaabe community, demonstrating humility and respect.
- Knowledge of and the ability to follow and apply the policies and procedures of the White Earth Tribal Council.

**Position Qualifications:** Potential candidates must meet the following requirements:

- Enrolled member or Descendant of the White Earth Nation.
- At least fifty-five (55) years of age.
- Knowledge and understanding of Anishinaabe culture.
- Valid MN Driver's License and insurance to travel between sites and other business-related destinations.
- The ability to pass required criminal background check/applicant background study.

**Physical & Environmental Demands:** Potential candidates must be able to meet the following physical and environmental requirements:

- Can work in an office setting, courtroom, other professional settings, community, or client home, with moderate levels of noise.
- The ability to travel as needed. Local travel is necessary.
- An ability to engage in frequent speaking and listening, frequent sitting, and some walking.
- An ability to work with traumatized people.

Band members who are interested in applying to serve as an Elder Court Advisor should complete the application below and provide all the information requested. Incomplete applications will not be considered.

**JUDICIAL ELDER COURT ADVISOR  
POSITION APPLICATION**

**1. Applicant Information**

Full Legal Name:	_____	Date of Birth:	_____
Aliases:	_____	Enrollment No.:	_____
Physical Address:	_____	Telephone No.:	_____
City/ZIP:	_____	Email Address:	_____

**2. Employment Information (if applicable)**

Employer Name:	_____	Telephone No.:	_____
Employer Address:	_____	Supervisor Name:	_____
City/ZIP:	_____	Date of Hire:	_____
Job/Position Title:	_____		

In addition to the information above, please provide a letter of interest and two reference letters.

Depending upon the information provided above, the White Earth RBC Human Resources Department may need to request additional information.

Applicants must include a color photocopy of a valid State ID card and/or Tribal ID card, a valid Passport card is also permissible. The White Earth Reservation Business Committee exercises Native Preference in hiring. After this preference is applied, applications are considered for positions without regard to race, color, religion, sex, national origin, age, marital status, handicap, or disability.

**Completed applications can be submitted to Lori Thompson at the following:  
P.O. Box 289, White Earth, MN 565911 or via email at [lori.thompson@whiteearth-nsn.gov](mailto:lori.thompson@whiteearth-nsn.gov).**



White Earth Compliance Division  
Compliance Adjudication Department  
P.O. Box 395  
Mahnomen, MN 56557  
Phone: (218)935-2148  
Fax: 218-935-5087

A Colored Copy of your Drivers' License (front and back) MUST be provided for all Required Positions.

**\*\* PLEASE PRINT CLEARLY \*\***

The following named individual has an application with this agency for a Criminal Background Check.

First Name of Applicant (please print): \_\_\_\_\_

Middle (full) (please print): \_\_\_\_\_

Last Name of Applicant (please print): \_\_\_\_\_

Maiden, Alias or Former (please print): \_\_\_\_\_

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Sex (please circle): MALE FEMALE

Home Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Driver's License #: \_\_\_\_\_ State Issued: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

I authorize the White Earth Compliance Adjudication Department to perform a background check as required by Federal/State or Tribal Ordinance for the purpose of employment.

By submitting this form, I hereby authorize the White Earth Compliance Adjudication Department to investigate my past records at any time and to ascertain any and all information which may concern my past record and character. I agree that any information obtained by the White Earth Compliance Adjudication Department from any source will be held confidential from all persons and even against any demand made by me, except as required by law. My signature below constitutes my authorization for the release of any and all such information.

The expiration of this authorization shall be for a period no longer than one year from the date of my signature.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

OFFICE USE ONLY:

DEPARTMENT: \_\_\_\_\_ BILL TO: \_\_\_\_\_

POSITION: \_\_\_\_\_ ACTION: \_\_\_\_\_

REPORTS REQUESTED: STATE MVR Please list the STATE(S) you are requesting to be ran: \_\_\_\_\_

DATE REQUESTED: \_\_\_\_\_ AUTHORIZING SIGNATURE: \_\_\_\_\_

DATE SCANNED TO COMPLIANCE: \_\_\_\_\_ (PLEASE CIRCLE) SAFETY SENSITIVE NON SAFETY