



WHITE EARTH RESERVATION

CHAIRMAN Michael Fairbanks SECRETARY-TREASURER Michael LaRoque
DISTRICT I Henry Fox DISTRICT II Eugene Sommers DISTRICT III Laura Lee Erickson

Job Announcement

Position: Maintenance Tech

Location: White Earth, Pine Point, Rice Lake

Pay: \$18.52/hr

Benefits: Full

Open: 07-28-25

Close: 08-08-25

Status: Full Time

The White Earth Reservation Business Committee is currently seeking a qualified applicant who will be responsible for ensuring a safe, clean comfortable environment for the White Earth Reservation Business Committee Facilities.

Position Outcomes:

- Inspect and test machinery in order to diagnose equipment's operating condition.
- Repair or replace defective equipment and/or parts to ensure proper operation of department equipment.
- Repair heating, cooling, ventilation, plumbing and electrical systems to ensure optimum performance of all related equipment.
- Order tools, equipment and supplies through Maintenance Supervisor.
- Performs other duties and responsibilities as required or assigned.

Knowledge, Skills and Abilities:

- Knowledge of machines and tool, including designs and uses.
- Knowledge of relevant equipment, policies, procedures, and strategies to promote effective safety operations for the protection of staff and RTC property.
- Knowledge of and ability to follow and apply the policies and procedures of the White Earth Tribal Council.
- Skilled to make adjustments to building equipment to maintain a comfortable work atmosphere.
- Ability to do electrical work.
- Ability to perform routine maintenance on equipment and evaluate what repairs need to be made.
- Ability to work cooperatively within a group to make the work of the group successful and effective.
- Ability to install equipment using wiring diagrams and blueprints to meet equipment specifications.
- Grass mowing and trimming.
- Snow removal.
- Custodial services.

Qualifications:

- **High School Diploma or GED**
- **Must have a valid MN Driver's License and proof of insurance for travel between sites and other business-related destinations.**
- **Valid boilers license or able to obtain within 1 year of hire.**
- **Must pass a criminal background check and drug screening**

Mail Applications to:

White Earth Tribal Council
Attention: Personnel
P.O. Box 418
White Earth, MN 56591

Download Applications at:

www.whiteearth.com

*EEO with Native Preference
A Drug Free Workplace – Tests for alcohol and illegal drug use may be required prior to and during employment
Background Checks performed*