



WHITE EARTH RESERVATION

CHAIRMAN Michael Fairbanks **SECRETARY-TREASURER** Michael LaRoque
DISTRICT I Henry Fox **DISTRICT II** Eugene Sommers **DISTRICT III** Laura Erickson

White Earth Reservation Business Committee

Position: Head Start Ojibwe Dual-Language Lead Teacher II
Location: White Earth
Pay: \$26.23 Hr.

Benefits: 401K

Open: 08-18-25
Close: 08-22-25
Status: Full time

This position is responsible for instructing preschool children while utilizing Ojibwemowin at a rate of at least 50% to connect language and culture identity through learning activities that promote social, physical, emotional, and intellectual growth needed for entering primary school.

Position outcomes:

- Utilize Ojibwemowin a minimum of 50% in curricular and general classroom activities to support language learning for the children.
- Monitor and assess Ojibwemowin growth for students and families.
- Supervise and coordinate activities of classroom staff to ensure program quality and efficiency.
- Drive the Head Start bus in accordance with all applicable laws to transport Head Start children and families safely.
- Organize, develop, and teach lessons and activities to meet the needs of children in the classroom and on educational field trips.

Knowledge, Skills, & Abilities:

- Knowledge of and the ability to follow and apply the policies and procedures of the White Earth Tribal Council and the Head Start Program.
- Knowledge of the demographics, culture, customs, and lifestyles of the White Earth Reservation.
- Knowledge of business and management principles involved in strategic planning, resource allocation, human resources modeling, leadership technique, production methods, accounting methods and coordination of and resources.
- Knowledge of the structure and content of the English language including the meaning and spelling of words, rules of composition, and grammar.
- Knowledge of administrative and clerical procedures and systems such as word processing, managing files and records, stenography and transcription, designing forms, and other office procedures and terminology.
- Knowledge of talking to convey information effectively to groups or one-on-one with staff, communicating effectively in writing thought routine reports, correspondence, and procedure manuals.

Qualifications Include:

- High School Diploma/GED (1.) Baccalaureate or advance degree in Early Childhood Education or (2) Baccalaureate or advance degree and coursework and equivalent to a major relating to the Early Childhood Education or (3) associate degree in early childhood education.
- Proficiency in ojibwemowin demonstrated by successful completion of Level 4 in an ojibwemowin Certification Program or successful minimum score on Intermediate low on an ACTFL-Based language assessment, Or Eminence Certificate from and Ojibwe Tribal Nation, and 1-3 years' experience teaching Ojibwemowin in a classroom setting.
- Valid MN Commercial driver's license (CDL) with a school bus and passenger endorsement, or the ability to obtain one within 45 days of hire and ability to obtain a CDL physical exam within (45) days of hire or the ability to complete (CDL) physical exam within (45) days of hire and ability to obtain a (CDL) with a School Bus passenger endorsement within (90) days of hire.
- Must have valid driver's license.
- Must be able to pass a criminal background check and drug screening.

Send Applications to:

White Earth Reservation Business Committee
Attn: Human Resources
P.O. Box 418
White Earth, MN. 56591

Download Applications at:

www.whiteearth.com