



# WHITE EARTH RESERVATION

CHAIRMAN Michael Fairbanks SECRETARY-TREASURER Michael LaRoque  
DISTRICT I Henry Fox DISTRICT II Eugene Sommers DISTRICT III Laura Erickson

## Job Announcement

**Position:** OMC WWB Residential Lodge Staff-Evenings and Weekends  
**Location:** Bemidji OMC  
**Pay:** \$18.52/hr.

**Benefits:** Full

**Open:** 08-11-25  
**Close:** 08-15-25  
**Status:** Full Time

This position is responsible for providing supervision structure, positive interaction and support, and other essential residential functions including food service, maintenance, admissions for clients with substance use disorder.

### Position Outcomes:

- Provides supervision and care of clients to ensure safety well-being, positive treatment outcomes and personal growth.
- Administer medications according to policy.
- Administer first aid according to prescribed procedures and notify emergency medical personnel when necessary.
- Implement and document consequences according to policy.
- Acts as a liaison between the clients and treatment staff.

### Knowledge, Skills and Abilities:

- Knowledge of and ability to follow and apply the policies and procedures of the White Earth Tribal Council.
- Knowledge of the demographics, culture, customs and geography of the Native American Ojibwe culture.
- Knowledge of personal and professional boundaries and issues of confidentiality.
- Ability to work cooperatively within a group to make the work of the group successful and effective.
- Ability to instruct and work with clients in the following areas: arts & crafts, sports, games, camping, therapeutic groups, self-care and independent living, social skills and hobbies and education.
- Ability to recognize, and solve problems in a logical manner, to ensure the safety and wellbeing of clients.
- Ability to consistently work shifts which include days, evening, overnights, and weekends.

### Qualifications:

- High School diploma or GED
- Must be over age (18) years of age.
- Experience in a residential setting or substance use treatment setting preferred.
- Must be free of chemical use problems for at least six months immediately preceding their hiring and must sign a statement attesting to that fact and freedom from chemical use problems must be maintained during employment.
- First Aid/CPR certified or able to get within three (3) months of employment.
- Must have valid MN driver's license, be insurable by agency driver insurance, and have adequate vehicle insurance for travel between sites and other business-related destinations.
- Must be able to pass a criminal background check.
- Must pass a drug screen at hire and throughout employment according to White Earth HR policy.

Mail Applications to:  
White Earth Reservation Business Committee  
Attention: Human Resources  
P.O. Box 418  
White Earth, MN 56591  
Download Applications at: [www.whiteearth.com](http://www.whiteearth.com)

*EEO with Native Preference*

*A Drug Free Workplace - Tests for alcohol and illegal drug use may be required prior to and during employment  
Background Checks performed*