



WHITE EARTH RESERVATION

CHAIRMAN Michael Fairbanks **SECRETARY-TREASURER** Michael LaRoque
DISTRICT I Henry Fox **DISTRICT II** Eugene Sommers **DISTRICT III** Laura Erickson

Job Announcement

Position: OMC Residential Lodge Staff-Evenings and Weekends

Location: Bemidji OMC

Pay: \$18.52/hr.

Benefits: Full

Open: 07-14-25

Close: 07-25-25

Status: Full Time

This position is responsible for providing supervision structure, positive interaction and support, and other essential residential functions including food service, maintenance, admissions for clients with substance use disorder.

Position Outcomes:

- Provides supervision and care of clients to ensure safety well-being, positive treatment outcomes and personal growth.
- Administer medications according to policy.
- Administer first aid according to prescribed procedures and notify emergency medical personnel when necessary.
- Implement and document consequences according to policy.
- Acts as a liaison between the clients and treatment staff.

Knowledge, Skills and Abilities:

- Knowledge of and ability to follow and apply the policies and procedures of the White Earth Tribal Council.
- Knowledge of the demographics, culture, customs and geography of the Native American Ojibwe culture.
- Knowledge of personal and professional boundaries and issues of confidentiality.
- Ability to work cooperatively within a group to make the work of the group successful and effective.
- Ability to instruct and work with clients in the following areas: arts & crafts, sports, games, camping, therapeutic groups, self-care and independent living, social skills and hobbies and education.
- Ability to recognize, and solve problems in a logical manner, to ensure the safety and wellbeing of clients.
- Ability to consistently work shifts which include days, evening, overnights, and weekends.

Qualifications:

- High School diploma or GED
- Must be over age (18) years of age.
- Experience in a residential setting or substance use treatment setting preferred.
- Must be free of chemical use problems for at least six months immediately preceding their hiring and must sign a statement attesting to that fact and freedom from chemical use problems must be maintained during employment.
- First Aid/CPR certified or able to get within three (3) months of employment.
- Must have valid MN driver's license, be insurable by agency driver insurance, and have adequate vehicle insurance for travel between sites and other business-related destinations.
- Must be able to pass a criminal background check.
- Must pass a drug screen at hire and throughout employment according to White Earth HR policy.

Mail Applications to:
White Earth Reservation Business Committee
Attention: Human Resources
P.O. Box 418
White Earth, MN 56591
Download Applications at: www.whiteearth.com

EEO with Native Preference

A Drug Free Workplace - Tests for alcohol and illegal drug use may be required prior to and during employment

Background Checks performed