



WHITE EARTH RESERVATION

CHAIRMAN Michael Fairbanks SECRETARY-TREASURER Michael LaRoque
DISTRICT I Henry Fox DISTRICT II Eugene Sommers DISTRICT III Laura Erickson

Job Announcement

Position: OMC WWB Residential CD Lodge Staff (**Over Night**)

Location: Bemidji, MN

Pay: \$18.52/hr.

Benefits: Full

Open: 01-27-25

Close: Until Filled

Status: Full Time

This position is responsible for providing supervision structure, positive interaction and support, and other essential residential functions including food service, maintenance, admissions for clients with substance use disorder.

Position Outcomes:

- Provides supervision and care of clients to ensure safety, well-being, positive treatment outcomes and personal growth.
- May have to transport or chaperone clients to off-site activities and/or appointments as assigned.
- Ensures open written and verbal communication and documentation to ensure consistency.
- Performs other duties and responsibilities as required or assigned.

Knowledge, Skills and Abilities:

- Knowledge of and ability to follow and apply the policies and procedures of the White Earth Reservation Business Committee and the Oshki Manidoo Center.
- Knowledge of the demographics, culture, customs and geography of the Native American Ojibwe culture.
- Ability to work cooperatively within a group to make the work of the group successful and effective.
- Ability to instruct and work with youth in the following areas: arts & crafts, sports, games, camping, therapeutic groups, self-care and independent living, social skills and hobbies and education. Mentor youth in educational, cultural, social and physical activities.
- Document information, occurrences/incidents, treatment progress on a daily basis.
- Knowledge of youth chemical dependency treatment.
- Ability to consistently work shifts which include days, evening, overnights, and weekends.

Qualifications:

- **High School diploma or GED.**
- **Experience in a residential setting or substance use treatment setting preferred.**
- **Must complete First Aid/CPR training within 3 months upon hire.**
- **Must be free of chemical use problems for at least one year immediately preceding their hiring and must sign a statement attesting to that fact and freedom from chemical use problems must be maintained during employment.**
- **Must be able to pass a criminal background check.**
- **Must pass a drug screen at hire and throughout employment according to White Earth HR policy.**
- **Must have a valid MN driver's license, be insurable by agency driver insurance, and have adequate vehicle insurance for travel between sites and other business-related destinations.**

Mail Applications to: White Earth Reservation Business Committee
Attention: Human Resources
P.O. Box 418
White Earth, MN 56591

Download Applications at: www.whiteearth.com

EEO with Native Preference

*A Drug Free Workplace – Tests for alcohol and illegal drug use may be required prior to and during employment
Background Checks performed.*