



# WHITE EARTH RESERVATION

CHAIRMAN Michael Fairbanks SECRETARY-TREASURER Michael LaRoque  
DISTRICT I Henry Fox DISTRICT II Eugene Sommers DISTRICT III Laura Erickson

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## Job Announcement

Position: OMC WWB Residential CD Lodge Staff (**Over Night**)

Location: Bemidji, MN

Pay: \$18.52/hr.

Benefits: Full

Open: 02-10-25

Close: Until Filled

Status: Full Time

This position is responsible for providing supervision structure, positive interaction and support, and other essential residential functions including food service, maintenance, admissions for clients with substance use disorder.

### Position Outcomes:

- Provides supervision and care of clients to ensure safety, well-being, positive treatment outcomes and personal growth.
- May have to transport or chaperone clients to off-site activities and/or appointments as assigned.
- Ensures open written and verbal communication and documentation to ensure consistency.
- Performs other duties and responsibilities as required or assigned.

### Knowledge, Skills and Abilities:

- Knowledge of and ability to follow and apply the policies and procedures of the White Earth Reservation Business Committee and the Oshki Manidoo Center.
- Knowledge of the demographics, culture, customs and geography of the Native American Ojibwe culture.
- Ability to work cooperatively within a group to make the work of the group successful and effective.
- Ability to instruct and work with youth in the following areas: arts & crafts, sports, games, camping, therapeutic groups, self-care and independent living, social skills and hobbies and education. Mentor youth in educational, cultural, social and physical activities.
- Document information, occurrences/incidents, treatment progress on a daily basis.
- Knowledge of youth chemical dependency treatment.
- Ability to consistently work shifts which include days, evening, overnights, and weekends.

### Qualifications:

- **High School diploma or GED.**
- **Experience in a residential setting or substance use treatment setting preferred.**
- **Must complete First Aid/CPR training within 3 months upon hire.**
- **Must be free of chemical use problems for at least one year immediately preceding their hiring and must sign a statement attesting to that fact and freedom from chemical use problems must be maintained during employment.**
- **Must be able to pass a criminal background check.**
- **Must pass a drug screen at hire and throughout employment according to White Earth HR policy.**
- **Must have a valid MN driver's license, be insurable by agency driver insurance, and have adequate vehicle insurance for travel between sites and other business-related destinations.**

Mail Applications to: White Earth Reservation Business Committee  
Attention: Human Resources  
P.O. Box 418  
White Earth, MN 56591

Download Applications at: [www.whiteearth.com](http://www.whiteearth.com)

*EEO with Native Preference*

*A Drug Free Workplace – Tests for alcohol and illegal drug use may be required prior to and during employment  
Background Checks performed.*