



WHITE EARTH RESERVATION

CHAIRMAN Michael Fairbanks SECRETARY-TREASURER Michael LaRoque
DISTRICT I Henry Fox DISTRICT II Eugene Sommers DISTRICT III Laura Lee Erickson

White Earth Reservation Business Committee Job Announcement

Position: Paramedic

Location: White Earth

Pay: \$26.23/DOQ

Benefits: 401K & PTO

Open: 03-12-26

Close: Until Filled

Status: Part-time

The White Earth Reservation Business Committee is currently seeking a qualified applicant who will be responsible for providing emergency care to patients as part of the EMS system. Paramedics must deal with both injury and illness and the emotional problems that result for such emergencies. Effective problem solving and overall efficiency are essential components to this success.

- Administers medical treatment and advanced life support care to sick or injured persons in pre-hospital settings.
- Operate equipment such as manual external defibrillators to include noninvasive pacing, defibrillation, and cardioversion.
- Coordinate work with other emergency medical team members, police/sheriff departments and fire departments to assure proper patient care.
- Teach in-service training to staff members, variance updates, as well as first responder, EMT classes.
- Performs other duties and responsibilities as required or assigned.

Knowledge, Skills and Abilities Required:

- Reports violations or areas of concern to supervisor via established methods of communication.
- Provides compassionate, advanced life support care to customers of all ages at the scene and in the ambulance.
- Coordinates customer care with partner and other responders providing care.
- Inspires compassionate care by treating our customers, families, staff and others with courtesy, kindness, and respect.
- Communicates customer outcomes verbally with accurate, concise verbal reports to the accepting hospital and to hospital staff accepting customer.
- Completes accurate written customer care record into electronic record system.
- Performs operational duties to ensure worthiness and cleanliness of ambulance and equipment.
- Operates ambulance in a safe manner, obeys traffic laws and White Earth Reservation Ambulance Service policy pertaining to safe driving and utilizes optimal safety precautions in all other aspects of this position.
- Takes an active role in professional development.
- Accepts other duties as assigned to promote the accomplishment of organizational goals.
- The team member is accountable to maintain skill proficiency, including improvement where deemed necessary, and upgrading any additional or new skills on the appropriate position skills list.
- Recognizes and complies with legal, regulatory, accrediting, and procedural requirements related to area of responsibility.
- Knowledge of federal laws including Health Insurance portability accountability Act (HIPAA), government regulations, and agency rules.
- Protects customer and team member privacy and only accesses customer and/or team member related information as needed to perform job duties.
- Knowledge of and ability to follow and apply the policies and procedures of the White Earth Tribal Council and the White Earth Reservation Ambulance Service.
- Knowledge of the White Earth Reservation demographics, culture, geography, and lifestyles.
- Ability to use logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions, or approaches to problems, considering the relative costs and benefits of potential actions to choose the most appropriate one.
- Accurately administer scheduled medications and document the usage according to White Earth Ambulance policy.
- Ability to accurately use ambulance applications and websites such as, Handtevy, ODMAP, and Active 911 to aid in data collection and improve patient outcome.

- Able to effectively utilize iPads, PCs, Microsoft Excel, Word, and Teams.
- Able to initiate telehealth with Tempus Pro, Microsoft Teams, or other platforms to facilitate appropriate healthcare provider in serving the needs of the patient.
- Ability to provide classroom learning environment to maintain staff training for variances, as well as training related to other areas, i.e. First Responder, EMT, etc.

Qualifications Required:

- **High School diploma or GED**
- **Successfully completed paramedic training program from an accredited institution required or 4 years' experience with an advanced life support ambulance service.**
- **Current National Registry of EMTS Paramedic and Minnesota Paramedic Certification.**
- **Current ACLS and BLS Certification.**
- **Valid State Class D driver's license in the state of residency with an acceptable driving record.**
- **Must be able to pass a criminal background check and drug screening.**

Mail Applications to: White Earth Tribal Council
Attention: Personnel
P.O. Box 418
White Earth, MN 56591

Download Applications at: www.whiteearth.com

EEO with Native Preference a Drug Free Workplace - Tests for alcohol and illegal drug use may be required prior to and during employment.

P.O. Box 418 | White Earth, Minnesota 56591 | Tel. (218) 983-4646 | Fax (218) 983-4343