



# WHITE EARTH RESERVATION

**CHAIRMAN** Michael Fairbanks **SECRETARY-TREASURER** Michael LaRoque  
**DISTRICT I** Henry Fox **DISTRICT II** Eugene Sommers **DISTRICT III** Laura Lee Erickson

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## White Earth Reservation Business Committee Job Announcement

**Position:** Parent Educator

**Location:** White Earth

**Pay:** \$23.64/hr

**Benefits:** Full

**Open:** 09-08-25

**Close:** 09-19-25

**Status:** Full Time

The White Earth Reservation Tribal Council is currently seeking a qualified applicant who will be responsible for working with parents and children ages 2 to 5 throughout the reservation. The parent educator works with families using skills in partnering, facilitating, and reflecting with parents. They provide support to enhance parenting skills, increase their knowledge of child development and help parents support their children to learn, grow and develop to their full potential.

### Position outcomes:

- Teach selected evidence-based model curriculum in a manner that is relevant and effective in strengthening positive parent and child interaction to promote school readiness.
- Facilitate case management services and referrals on issues such as health, child development, developmental screenings, parenting issues, stress reduction techniques, substance abuse, teaching decision making skills, Ojibwe language resources and self-sufficiency.
- Coordinate early childhood screenings, conducts WECARE assessments, referrals, community needs assessments and case management.
- Practice, facilitate and deliver selected evidence-based curriculum while designing and implementing cultural components into programming.
- Compile, review and report data for reporting and research purposes.
- Participate and facilitate community outreach and recruitment activities to demonstrate the organization's and MIECHV's commitment to its mission for youth, families and community.
- Work closely with Tribal Courts, ICW and other service programs for referrals and partnerships to design comprehensive family resources.
- Responsible for taking early childhood and school readiness resources into the communities to support children, parents/caregivers.
- Encourage parents to attend school-sponsored functions, community training on child development/early childhood, Positive Indian Parenting, and other opportunities.
- Performs other duties and responsibilities as required or assigned.

### Knowledge, Skills and Abilities:

- Be an organized, independent, and self-motivated worker.
- Ability to establish rapport with families and build relationships.
- Be competent in computer skills (word, excel, electronic health record).
- Knowledge and the ability to follow and apply the policies and procedures of the White Earth Tribal Council and Health Department.
- Ability to work one-on-one or in a group setting.
- Ability to work evenings and some weekends for community events.
- Strong interpersonal communication skills, a strong sense of professionalism and a team approach to achieving the program goals.
- Must have good verbal and written communication skills, written reports, and organization skills.
- Ability to effectively multi-task.
- Ability to work as part of a team and maintain professional working relationships within the tribal community with varied work settings.
- Knowledge of early childhood curricula.

### Qualifications:

- Associate degree in Early Childhood education, Child Development and demonstrated ability in working with young children and their parents or Two (2) or more years' experience in providing services to individuals and families who face economic, educational, and relational/moral crisis and challenges.
- Experience in providing services to individuals and families who face economic, educational and relational/moral crisis and challenges.
- Prefer Bi-lingual in Ojibwe.
- Must have a valid MN Driver's License and proof of insurance for travel between sites.
- Must pass a criminal background check and drug screening.

### Send Applications to:

White Earth Reservation Business Committee  
ATTN: Human Resource  
P.O. Box 418  
White Earth, MN. 56591

### Download Applications at:

[www.whiteearth.com](http://www.whiteearth.com)

EEO with Native American Preference  
A Drug Free Workplace- Tests for alcohol and illegal drug use may be required prior to and during employment.  
Background Checks performed.

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