



# WHITE EARTH RESERVATION

**CHAIRMAN** Michael Fairbanks **SECRETARY-TREASURER** Michael LaRoque  
**DISTRICT I** Henry Fox **DISTRICT II** Eugene Sommers **DISTRICT III** Cheryl "Annie" Jackson

## White Earth Reservation Business Committee Job Announcement

**Position:** Prevention Specialist  
**Location:** White Earth (Circle Back)  
**Pay:** \$20.42

**Benefits:** Full

**Open:** 06/26/24  
**Close:** Until Filled  
**Status:** Full time

This position supports all aspects of recovery and treatment services and is responsible for conducting culturally based prevention activities to educate and support individuals and communities to prevent the use and misuse of drugs and the development of substance use disorders along with recovery skill development services. The Preventions Specialist will plan, facilitate, and document group and individual sessions for clients designed to reduce risk factors that contribute to substance use while increasing protective factors that encourage holistic recovery and wellness.

### Positions outcomes:

- Provide Alcohol and Drug education in communities to promote healthy substance free lifestyle.
- Possess public relations skills to effectively represent the Program.
- Familiar with court systems to provide advocacy services for clients.
- Facilitate workshops, presentations, and outreach events to educate community members on the risks associated with substance misuse.
- Prepares and compiles reports and documentation for all assessments.

### Knowledge, Skills, and Abilities:

- Knowledge of ethical behavior by understanding and adhering to legal and professional standards.
- Knowledge of and ability to follow and apply the policies and procedures of the White Earth Tribal Council and the White Earth Substance Abuse Program.
- Skilled in written and verbal communications.
- Skilled in crisis recognition, prevention, and intervention.
- Ability to interact therapeutically and positively with clients and families.
- Ability to work in emergency situations or outreach when needed.

### Qualifications:

- High School diploma or equivalent (GED)
- Minimum one (1) year youth direct-service delivery experience.
- Must be available to work flexible hours including evenings and weekends.
- Must possess cultural knowledge and the ability to apply it to individual and group work.
- Valid driver's license and insurance preferred. Must be able to obtain a valid driver's license and insurance within 6 months of hire.
- First Aide/CPR certified, or willing to obtain upon certification upon hire.
- Must obtain rule 25 certification and/or comprehensive assessment within 6 months of hire.
- Must obtain level 1 counselor certificate or Prevention specialist within one (1) year of hire.
- Must be able to pass a Background check and Drug Screening.

Mail Applications to:

White Earth Reservation Business Committee  
Attention: Human Resources  
P.O. Box 418  
White Earth, MN 56591

Download Applications at:

[www.whiteearth.com](http://www.whiteearth.com)

*EEO with Native Preference*

*A Drug Free Workplace - Tests for alcohol and illegal drug use may be required prior to and during employment  
Background Checks performed*