



# WHITE EARTH RESERVATION

CHAIRMAN Michael Fairbanks SECRETARY-TREASURER Michael LaRoque  
DISTRICT I Henry Fox DISTRICT II Eugene Sommers DISTRICT III Laura Erickson

## Job Announcement

**Position: Food Service Staff**

**Location: Family Treatment Center/White Earth**

**Pay: \$18.52/hr.**

**Benefits: Full**

**Open: 9/26/2025**

**Close: 10/10/2025**

**Status: Full time**

The White Earth Reservation Tribal Council is currently seeking a qualified candidate to be responsible for assisting in food preparation and food service duties to provide nutritional meals that meet all State and Federal Breakfast and Lunch Program Guidelines.

### Position Outcomes:

- Help prepare and serve meals to residents and staff to ensure clients receive nutritionally balanced meals.
- Clean work areas, equipment, utensils, dishes, and silverware as assigned by the Food Service Coordinator.
- Store food appropriately.
- Participates in meal preparation for special events such as picnics and holidays.
- Assists Food Service Manager in monitoring food inventory needs as menu indicates.
- Setting up and stocking stations with all necessary supplies.
- Cooking menu items in cooperation with the rest of the kitchen staff.
- Maintain a positive and professional approach with coworkers and clients.
- All other duties as assigned by the Food Service Manager.

### Knowledge, Skills & Abilities required:

- Knowledge of and the ability to follow and apply the policies of the White Earth Tribal Council and the OMC Health Department.
- Knowledge of foods and their nutritional value.
- Knowledge of tribal, state, and federal sanitation codes.
- Knowledge of federal laws including Health Insurance Portability Accountability Act (HIPAA).
- Skill in cooking nutritious and attractive meals for clients.
- Skill in basic body mechanics.
- Skilled in the operation of food service equipment.
- Ability to read menus and estimate amount of food required.
- Ability to organize work effectively and efficiently.
- Ability to lift moderately heavy containers of food and/or equipment.
- Knowledge of techniques and equipment for food preparation including storage and handling requirements.

### Qualifications include:

- High School Diploma or GED and one (1) years' experience in food industry.
- SERV Safe Certification or willing to obtain within one (1) year of hire.
- Prefer a valid driver's license and insurance for travel between sites and other business-related destinations.
- CPR certification or willing to obtain within one (1) year of hire.
- Must pass background check.
- Must pass drug screen at hire and throughout employment according to White Earth HR policy.

Send applications to:

White Earth Reservation Business Committee  
Attn: Human Resources  
P.O. Box 418  
White Earth, MN 56591

Download applications at: [www.whiteearth.com](http://www.whiteearth.com)