



WHITE EARTH RESERVATION

CHAIRMAN Michael Fairbanks **SECRETARY-TREASURER** Michael LaRoque
DISTRICT I Henry Fox **DISTRICT II** Eugene Sommers **DISTRICT III** Laura Erickson

JOB ANNOUNCEMENT

Title: WEFT Program Manager

Location: Strawberry Lake

Pay: \$35.83/DOQ

Open: 04-27-26

Close: 05-01-26

Status: Full Time

Benefits: Full

This position is responsible for providing the White Earth Treatment Center (WEFT) Manager is responsible for overseeing the daily operations and administration of the White Earth Treatment Center's Residential Program in accordance with White Earth Tribal policies and procedures and current federal, state, and location standards, guidelines, and regulation that govern, as well as direct oversight of program personnel. This role entails providing leadership, guidance, and support to clients, staff, and the programs daily activities. The Manager ensures the safety, well-being, and recovery-focused care of women and youth in our program, while fostering a culture of healing empowerment, and cultural sensitivity.

Position Outcomes:

- Provides leadership and supervision to staff members working within the White Earth Family Treatment Residential Program.
- Develop and maintain a positive and recovery-oriented lodge culture.
- Ensures program is held to highest standards and maintains a high level of integrity that promotes a safe and sober lifestyle.
- Ensure staff adherence to program policies, procedures, and best practices.
- Directs staff to ensure program objectives are met.
- Meets weekly with staff to ensure program is operating smoothly and continuous quality improvement as directed by the OMC CEPO or Designee.
- Ensure that internal file reviews are done monthly with the Clinical Supervisor's, to provide a high level of quality assurance for the organization.

Knowledge, Skills & Abilities Required:

- Knowledge of the demographics, culture, customs, and geography of the White Earth Reservation.
- Knowledge of substance use disorder treatment, curriculum and practices.
- Knowledge of business and management principles involved in strategic planning and resource allocation.
- Skilled in leadership techniques, production methods, and coordination of people and resources.
- Knowledge of DAANES reporting.
- Knowledge of Federal laws, State laws, Tribal codes related to SUD, MAT, M.A., CCDF, various treatment models.
- Ability to work flexible hours.
- Ability to answer questions or respond to crises (24) hours per day, (7) days per week.

Qualifications include:

- Bachelor's degree in business administration, Healthcare Administration, Human Services or related field or associate degree with equivalent work experience in program management.
- LADC or UMICAD Certification required.
Driver's license and insurance for travel between sites and other business-related destinations.
- Must pass background check.
- Must be free from chemical use problems for at least (5) years

Mail Applications White Earth Tribal Council

Attention: Personnel

P.O. Box 418

White Earth, MN 56591

Download Applications at: www.whiteearth.com

EEO with Native Preference

*A Drug Free Workplace – Tests for alcohol and illegal drug use may be required prior to and during employment
Background Checks performed*