



WHITE EARTH RESERVATION

CHAIRMAN Michael Fairbanks **SECRETARY-TREASURER** Michael LaRoque
DISTRICT I Henry Fox **DISTRICT II** Eugene Sommers **DISTRICT III** Laura Lee Erickson

Position: White Earth Nurse Supervisor
Location: White Earth/Naytahwaush, MN
Pay: DOQ

Benefits: Full

Open: 01/27/2025
Close: Until Filled
Status: Full Time

Position Summary:

This position will be responsible for supporting the oversight of Behavioral Health nursing services on White Earth reservation and surrounding communities, including the development of clinical policies and procedures; ensuring regulatory guidelines and standards are met; identifying opportunities for quality improvement for service delivery and outcomes; and ensuring compliance with Tribal, State, and Federal regulations and with organizational policies and procedures. The White Earth Nurse Supervisor provides assessment and coordination of a full range of physician ordered nursing services to contribute to maintenance or restoration of health status. This provides managerial oversight and clinical supervision to assigned medical staff, including scheduling for nursing staff and MAST's.

Position's Outcomes:

- Provides and coordinates all aspects of patient's health care services.
- Maintain accurate, detailed reports and records.
- Communicates with internal and external sources to ensure orderly and safe provision of health care services.
- Supervises, teaches, and delegates tasks to health care personnel.
- Assists BH Admin Team in the development of additional programming and services.
- Responsible for the coordination and operations of daily functions of the (MAT) medication assisted treatment program.

Knowledge, Skills, and Abilities:

- Knowledge of and ability to follow and apply policies and procedures of the White Earth Tribal Council, MAT, Nurse Practice Act, and State and Federal laws relating to scope of practice.
- Knowledge and ability to follow Universal Precautions.
- Knowledge of and ability to adhere to HIPAA regulations.
- Ability and Knowledge to utilize strong, oral, written, and interpersonal communication skills.
- Ability to work cooperatively within a group to make the group successful, effective, and efficient.
- Skilled in operation of a personal computer, including related software such as Microsoft Office (Word, Excel, PowerPoint, Outlook), and other electronic health records.

Qualifications:

- **Current MN State Registered Nurse License.**
- **Public Health Nurse (PHN) certification or able to obtain within 18 months.**
- **RN Nursing experience for at least 2 years preferred.**
- **Experience working in tribal communities preferred.**
- **Experience working in the addiction field and familiarity with substance use disorders preferred.**
- **Previous leadership experience, preferred.**
- **Must be free of chemical use problems for at least two (2) years immediately preceding their hiring and must sign statements attesting to that fact and freedom from chemical use problems must be maintained during employment.**
- **Must be able to pass a background and drug screening.**
- **Valid driver's license and insurance for travel between sites and other business-related destinations.**

Send applications to: White Earth Tribal Council
Attn: Personnel
P.O. Box 418
White Earth, MN 56591

Download applications at: www.whiteearth.com

*EEO with Native Preference
A Drug Free Workplace – Tests for alcohol and illegal drug use may be required prior to and during employment
Background Checks performed*