

ORDINANCE NO. 1-65 (REVISED)

Pursuant to Article VI, Section 1, of the Bylaws of the Revised Constitution and Bylaws of the Minnesota Chippewa Tribe, Minnesota, approved by the Secretary of Interior on March 3, 1964, the following Bylaws shall govern the duties of the Officers and Committee members of the White Earth Reservation Business Committee and its meetings:

ARTICLE I: Duties of the Officers of the White Earth Reservation Business Committee

Section 1. The Chairman of the White Earth Reservation Business Committee shall:

- (a) Preside over all meetings of the White Earth Reservation Business Committee, except those considering charges brought against him/her pursuant to Article X of the Constitution;
- (b) Act as the chief executive officer to administer the policies and instructions of the White Earth Reservation Business Committee, exercising general supervision of all Reservation Business Committee members and top supervisory Reservation employees and to ensure their respective duties are performed, but shall have no authority to exercise powers vested exclusively in the White Earth Reservation Business Committee;
- (c) Affix his/her signature to official documents, on instruction from the White Earth Reservation Business Committee;
- (d) Countersign warrants duly drawn by the Secretary/Treasurer against funds of the Band;
- (e) Report at the Regular Meetings on all Minnesota Chippewa Tribal affairs and interests conducted at the Tribal Executive Committee meetings;
- (f) Not vote in meetings of Reservation Business Committee except in the case of a tie.

Section 2. The Vice Chairman of the White Earth Reservation Business Committee shall:

In the absence or disability of the Chairman, the Vice Chairman shall preside. When so presiding he/she will have all rights, privileges and duties as set forth in Section 1.

Section 3. The Secretary/Treasurer of the White Earth Reservation Business Committee shall:

- (a) Cause to be made and maintain a complete and accurate record of all proceedings of the actions taken at each regular and special meeting of the White Earth Reservation Business Committee;
- (b) At the direction of Chairman and the White Earth Reservation Business Committee, issue Reservation and Public Notice;
- (c) On instruction from the White Earth Reservation Business Committee and the Chairman, affix his/her signature to official documents;
- (d) Accept, receipt for and safeguard all funds and property of the Band and shall keep complete and accurate records of receipts, expenditures and property in accordance with accounting procedures or administrative plan set up by the White Earth Reservation Business Committee;
- (e) Shall be a bonded officer who shall not receipt for or disburse funds of the Band except as

- duly authorized by the White Earth Reservation Business Committee;
- (f) Procure an independent audit of the accounting records of the Band at least once a year, unless explicitly waived by the White Earth Reservation Business Committee; and shall make audit reports available to the Tribal Manager of the Minnesota Chippewa Tribe, Tribal Executive Committee, and Bureau of Indian Affairs;
 - (g) Make audit reports available for Band Member inspection at all reasonable times;
 - (h) Be prepared to report at each regular meeting of the White Earth Reservation Business Committee the financial condition of the Band and shall promptly report any and all violations of the established fiscal procedures and all unauthorized use of Reservation funds and property with recommendations for appropriate action.

Section 4. Committee Members, District I, District II, District III, of the White Earth Reservation Business Committee shall:

Acquaint themselves thoroughly with and uphold all Tribal and Reservation governing documents, procedures, departments and programs; shall acquaint themselves with Federal, State, County and private organizations which are available and beneficial, and which affect the Tribal and Band Members of White Earth Reservation. Committee Members shall participate in all plans, discussions, recommendations and decision of the Reservation Business Committee, and shall serve to the utmost of their ability on all committees to which they may be appointed.

Section 5. Code of Ethics. The White Earth Reservation Business Committee has many responsibilities to uphold and shall by ordinance adopt and follow a Code of Ethics to ensure they are held to high ethical standards.

Section 6. The duties, functions, and responsibilities of all White Earth Reservation Divisions, Departments, and committees shall be clearly defined by Resolution.

ARTICLE II: Meetings of the White Earth Reservation Business Committee

Section 1. Regular Meetings of the White Earth Reservation Business Committee shall be held on the last Friday of every month.

Section 2. Special meetings may be called:

- (a) At any time by the Chairman, who shall give twenty-four (24) hour notice to the White Earth Reservation Business Committee;
- (b) At any time by the written and signed order of three or more members of the White Earth Reservation Business Committee, who shall give twenty-four (24) hour notice to all White Earth Reservation Business Committee members;
- (c) Upon the receipt of a qualified petition, supported by the signatures of no less than twenty percent (20%) of the resident eligible voters of the Band.

Section 3. Three members of the White Earth Reservation Business Committee shall constitute a quorum and Roberts Rules shall govern its meetings, except as provided in said Rules, no business shall be transacted unless a quorum is present.

Section 4. Meeting by Electronic Communications.

A conference call among White Earth Reservation Business Committee members by any means of communication through which the Reservation Business Committee can simultaneously hear each other during the meeting shall constitute an official meeting of the White Earth Reservation Business Committee and all above Sections in Article II have been met.

Section 5. The order of business at any meeting so far as possible shall be:

- (a) Call to order by the presiding officer
- (b) Invocation
- (c) Roll Call
- (d) Reading and disposal of the minutes of the last meeting
- (e) Reports from White Earth Reservation Community Councils and Reservation Entities
- (f) Reports from Business Committee members
- (g) Old Business
- (h) New Business
- (i) Open to Membership
- (j) Adjournment

ARTICLE III: Installation of White Earth Reservation Business Committee Members

Section 1. New members of the White Earth Reservation Business Committee who have been duly elected shall be installed at the next first regular meeting of the White Earth Reservation Business Committee; provided that if an election for a particular position is contested and the contest decision needs to be finally ruled upon in accordance with the Election Ordinance of the Minnesota Chippewa Tribe.

Section 2. The newly elected White Earth Reservation Business Committee members will subscribe to the following oath:

“I, *[name]*, do hereby swear that I will support, honor and respect the Constitution of the United States and the Revised Constitution and Bylaws of the Minnesota Chippewa Tribe and will faithfully and impartially discharge the duties of my office to the best of my judgment and ability, so help me God.”

ARTICLE IV: Vacancies.

A vacancy in the White Earth Reservation Business Committee shall follow the process outlined in the Minnesota Chippewa Tribe Election Ordinance regarding Special Elections.

ARTICLE V. Miscellaneous

Section 1. The White Earth Reservation Business Committee shall at its first regular meeting after an election, elect or appoint a Vice Chairman from the elected White Earth Reservation Business Committee District Committee members.

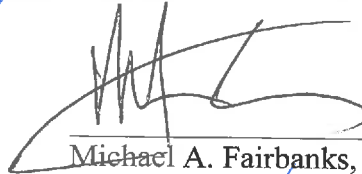
Section 2. The White Earth Reservation Business Committee shall prepare and adopt an Administrative Plan, establishing written guidelines to be followed by White Earth officials, employees, committees, and recognized Reservation organizations in managing and conducting, under proper measures of control, through the approved budget, the Band's governmental operations. Such an Administrative Plan will set forth in detail the fiscal, employment, and program procedures and shall be reviewed biannually and revised as needed.

ARTICLE VI. Amendments

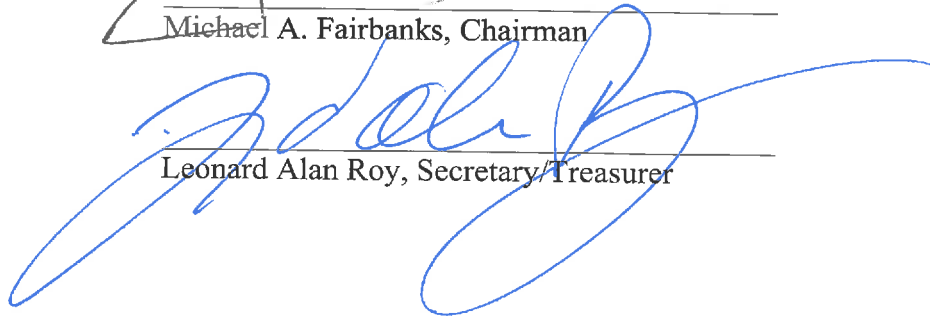
These Bylaws may be amended by action of the White Earth Reservation Business Committee at a regular meeting, provided the amendments follow Resolution No. 011-16-017A and posts and publishes the revised amendments for a period of fifteen (15) days in order to solicit public comment and input from White Earth Band members before consideration by the White Earth Reservation Business Committee.

CERTIFICATION OF ADOPTION

Be it enacted by the White Earth Reservation Business Committee of the White Earth Reservation, a quorum present, that Ordinance No. 1-65 (Revised) has been approved and adopted this 5 day of Sept, 2019, at Nagatawush, Minnesota, by a vote of 3 for, 1 against, and 0 silent.



Michael A. Fairbanks, Chairman



Leonard Alan Roy, Secretary/Treasurer

EXHIBIT A

QUALIFIED PETITIONS

- A. To be acted upon by the Tribal Council for the calling of special meetings, the said Petition must comply with the following:
1. The Petition must be presented to the White Earth Tribal Council at least ten days prior to the regular quarterly meeting.
 2. The Petition shall consist of the original and three copies, with each page thereof being required to be consistent herewith. Each page shall consist of a statement clearly stating the subject of said Petition and a statement that each person signing the Petition is a resident enrolled member of the White Earth Band of Chippewa Indians and that they reside within the boundaries of the Reservation; the signature of the signer together with their printed name, current address and date of signing shall be made on consecutively numbered lines. Each page shall also state that there is a penalty of not less than Ten Dollars (\$10.00) and not more than Five Hundred Dollars (\$500.00) for knowingly signing a Petition when not qualified to do so. Further, that the signer of the Petition consents to the jurisdiction of the White Earth Tribal Court by signing said Petition. SUCH INDICATION WITH REGARD TO PENALTIES AND JURISDICTION OF NOT LESS THAN TWELVE (12) POINT TYPE.
 3. The signatures on the Petition shall be verified by the White Earth Reservation Tribal Council by use of the rolls of the membership maintained by the Bureau of Indian Affairs, the records of tenants of the White Earth Housing Authority, individual verification of the signatures, and any other records, lists or other information that may assist the White Earth Tribal Council in the said verification.
 4. The Petition to be a qualified Petition must be registered with the Secretary/Treasurer of the White Earth Band of Indians and must be started and concluded within a ninety (90) day period, the ninety (90) day period shall commence on the date of registration with the Secretary/Treasurer of the White Earth Tribal Council and shall be concluded on the eight-ninth (89th) day after registration. The Petition must be presented to the White Earth Tribal Council no later than the next regularly scheduled business day of the said Council following the eighty-ninth (89th) day as set forth above.
 5. No Petitions which are not qualified Petitions will be recognized or considered.