



**BOYS & GIRLS
CLUB**

MEMBERSHIP FORM

FOR STAFF USE ONLY (circle responses and fill in dates and numbers)	
Previous Member? Y N	
Renewal Date:	
Membership #:	Rec'd Parent Handbook? Y N

MEMBER/CHILD INFORMATION (please print)

Name	First	Middle	Last
Date of Birth	\ \	Gender	M F
School	Grade		Current Completed
Physical Address			
Mailing Address (if different)			
City	State	ZIP	
Home Phone	Cell Phone		
Ethnicity (you may check more than one box)	<input type="checkbox"/> American Indian or Alaska Native <input type="checkbox"/> Asian <input type="checkbox"/> Black or African American <input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Native Hawaiian or Pacific Islander <input type="checkbox"/> White <input type="checkbox"/> Other <input type="checkbox"/> Don't Know		

PARENT/GUARDIAN INFORMATION

PARENT 1:				
Name	First	Last		
Relation to Child				
Physical Address				
Mailing Address (if different)				
City	State	ZIP		
Home Phone	Work Phone	Cell Phone		
Employer	Email Address			
PARENT 2:				
Name	First	Last		
Relation to Child				
Physical Address				
Mailing Address (if different)				
City	State	ZIP		
Home Phone	Work Phone	Cell Phone		
Employer	Email Address			

EMERGENCY CONTACTS

Name		Relation to Child	
Phone		Phone	
Name		Relation to Child	
Phone		Phone	

OTHER PERSONS AUTHORIZED TO PICK UP

Name/Phone		Name/Phone	
Name/Phone		Name/Phone	

PERSONS NOT AUTHORIZED TO PICK UP

Name		Relation to Child	
Court order?			
Name		Relation to Child	
Court order?			

CHILD'S MEDICAL INFORMATION

Allergies & Medications:	Medical Issues & Medications:
<input type="checkbox"/> Administered at Home <input type="checkbox"/> Administered at Club	<input type="checkbox"/> Administered at Home <input type="checkbox"/> Administered at Club
Please share any information about your child that will help us provide them with the best Club experience possible. Examples: shyness, difficulty hearing, ADD/ADHD, EBD, Autism, learning style preference, interests.	
<input type="checkbox"/> ADD/ADHD <input type="checkbox"/> EBD <input type="checkbox"/> Autism Spectrum Disorder <input type="checkbox"/> Dyslexic <input type="checkbox"/> Other (please specify)	Comments:

CONFIDENTIALITY	The information collected on this membership application and on companion documents is necessary for our Club to maintain its charter with Boys & Girls Clubs of America and maintain funding to support our programs. Please provide information that is complete and accurate. All information will be kept confidential.
MEMBERSHIP FEE	There is no fee charged for attending the B&G White Earth Reservation.
OTHER FEES	There are no other associated fees charged.

I have read the completed membership application, understand the rules and expectations of Boys & Girls Club White Earth Reservation as stated in the Membership Handbook, and request that my child be admitted into membership. I have discussed the rules and expectations of Boys & Girls Club White Earth Reservation with my child.

Parent/Guardian Signature

Date

Child/Member Signature

Date

Boys & Girls Club White Earth Reservation

Permission, Release of Information, Assurances, & Release of Liability

Club Member Name: _____
(please print)

Permission & Release of Information

I, _____, the parent or guardian of the minor child listed above, understand that certain Club activities and actions require my written permission. I hereby give Club staff permission for the activities and actions below where I have indicated YES.

Transportation of Club Members

I give permission for my child to be transported in Club vehicles, including from school to the Club during the school year and to and from other activities, field trips, etc. that I have given permission for and that require the use of Club transportation.

YES, I give permission.

NO, I do not give permission.

Participation in Activities/Field Trips

I give permission for my child to participate in all activities at the Club. Programming may include various field trip experiences throughout the year. I will be informed of field trips prior to the activity through postings at the Club. It is my responsibility to inform Club staff if my child is not allowed to participate in any specific activity or event.

YES, I give permission.

NO, I do not give permission.

Use of Images

I give permission for my child's picture, moving picture, or any other graphic depiction or likeness to be used by Boys & Girls Club for internal and/or external communications, including newsletters, brochures, reports, webpages, social media publications, event posters, promotional videos, e-mails, etc.

YES, I give permission.

NO, I do not give permission.

Medical Treatment

I give permission to the Boys & Girls Club to seek emergency medical treatment for my child if I cannot be reached and immediate care is necessary. I am responsible for any costs related to medical attention and treatment.

YES, I give permission.

NO, I do not give permission.

Sunscreen Permission

During the Club's summer program, I give permission for my child to apply sunscreen to his or her exposed skin areas. I am expected to provide sunscreen to be kept and used at the Club. I understand that sunscreen with SPF 45 will be available and used if I do not provide other sunscreen.

YES, I give permission.

NO, I do not give permission.

School Information

I give my permission to the Boys & Girls Club and _____, my child's school, to exchange information regarding my child. The purpose of the exchange of information is to help both organizations do the best job possible of helping my child be successful in school, at the Club, and in his or her daily life.

YES, I give permission.

NO, I do not give permission.

Surveys & Questionnaires

I give permission to the Boys & Girls Club to survey my child about his or her Club experience and behaviors, skills and attitudes using Boys & Girls Clubs of America Youth Development Outcome Measurement Tool Kit surveys or other survey instruments.

YES, I give permission.

NO, I do not give permission.

Assurances

I understand:

- my child will have access to the internet at the Club. I understand that while computer time is supervised and precautions are in place to prevent my child from accessing inappropriate internet content that it is possible that my child may do so.
- the Club strongly recommends that my child NOT bring personal electronic devices to the Club, including laptops, tablet devices, cellular phones, personal video games, or MP3 players.
- the use of electronic devices, including cell phones, is at the sole discretion of Club staff.
- the Club is not responsible for damaged, lost and/or stolen items.
- my child may not receive phone calls when he or she is at the Club but that I can call the front desk and leave a message for my child if I need to do so.
- parents and Club members are responsible for their own transportation to and from the Club. Riding the bus/van to the Club is a privilege, not a right, and can be revoked for misconduct.
- a separate medication permission form must be completed by my child’s physician before any medication will be given to my child by Club staff. Any and all medication I provide to the Club for my child’s use must be provided in its current, original container with complete instructions included.
- the Boys & Girls Club is not, nor does it claim to be, a licensed day care center.

Release of Liability

I, _____, the parent or guardian of the minor child listed above, for ourselves, our heirs, executors and administrators, hereby release, waive, acquit and forever discharge the Boys & Girls Club White Earth Reservation and its individual units and the Boys & Girls Clubs of America, their representatives, successors, insurers, assigns or any other person or entity associated with any of the above organizations such as staff, directors, or volunteers, from all liability, claims, demands, or causes of action for any and all loss, damage, injury, or death and any claim of damages resulting from use of facilities owned or controlled by the above organizations, or participation in any activities of said organizations either at or away from the Club. Any confidential information requested is for records and funding the organization receives. All information will be kept confidential.

By signing below, I signify that:

- I have read this document in its entirety.
- I have selected the permission options that are best for my child.
- I understand the rules of the Boys & Girls Club and that I have discussed them with my child.
- I have received a copy of the Boys & Girls Club Membership Handbook.
- I have read and agree to the above Release of Liability.
-

These permissions, releases, assurances and release of liability are valid and remain in effect until they are revoked or changed by me at any time in writing by contacting the Boys & Girls Club of the White Earth Reservation.

Parent/Guardian Signature _____

Printed Parent/Guardian Name _____

Dated _____

Tennesen Warning Notice / Use of Data / Equal Opportunity Information

Department of Employment and Economic Development (DEED) grant recipient:



Of the White Earth Reservation

Please read the Tennesen Warning Notice below and the equal opportunity information on the reverse side. When you finish reading, please sign and date at the bottom.

TENNESSEN WARNING NOTICE:

The data we are asking you to provide about yourself is considered private data by Minnesota Statute 13.47 subdivision 2. In order to collect and use this data we must tell you why we need the data, how we intend to use it, and any consequences you may experience if you supply the information or not.

Why we need the data

Personal characteristics such as age, gender, ethnicity, race, disability and economic status is collected to evaluate our performance and in some cases, to determine if you're eligible for special assistance

How we intend to use the data

Work and education history will be shared with the Department of Employment and Economic Development (DEED) and may be shared with prospective employers. Additionally other government entities with a legal right to this data may see your information

Consequences to you

You can refuse to supply any or all of this information; you are not legally required to provide any of this information. Not supplying sufficient information may limit our ability to provide you the services you want.

For more information

DEED Data Practices <http://mn.gov/deed/about/what-guides-us/data-practices/>

Minnesota Data Practices Act www.revisor.leg.state.mn.us/stats/13/

Minnesota Department of Administration Information Policy Analysis Division www.ipad.state.mn.us/index.html

EQUAL OPPORTUNITY IS THE LAW: (Please see the reverse side for additional information)

We consider applicants without regard to race, color, creed, religion, national origin, age, sex, political affiliation or belief, marital status, disability, sexual orientation, or status with regard to public assistance. It is our policy to abide by all federal, state, and local laws concerning discrimination.

COMPLAINT AND APPEAL POLICY:

If you feel that anyone in our office has treated you unfairly, you have the right to file a complaint. If you have been denied services, you have the right to an appeal. If you wish to file a formal complaint or an appeal, please see a staff member for assistance.

I have been made aware of and understand this Tennesen Warning notice. (If you do not understand this statement, please ask that a staff member explain it to you.) I agree that the information on this form may be shared among Minnesota WorkForce Center agencies for the purpose of helping me find employment or training.

I have read the equal opportunity information found on the reverse side "NOTICE TO THE PUBLIC", Equal Opportunity Is The Law. I understand that I have the right to file a complaint of discrimination.

Names of Children: _____

Date

Signature (If Under 18, Signature of Parent or Guardian)

This material is available in alternative formats, such as large print, Braille, or audio tape.

NOTICE TO THE PUBLIC

Equal Opportunity Is The Law

It is against the law for us as the recipient of DEED funds to discriminate on the following bases:

Against any individual in the United States, on the basis of race, color, religion, sex, national origin, age, disability, political affiliation or belief; and

Against any beneficiary of programs financially assisted under Title I of the Workforce Investment Act of 1998 (WIA), on the basis of the beneficiary's citizenship/status as a lawfully admitted immigrant authorized to work in the United States, or his or her participation in any DEED-funded program or activity.

The recipient must not discriminate in any of the following areas:

Deciding who will be admitted, or have access, to any DEED funded program or activity;

Providing opportunities in, or treating any person with regard to, such a program or activity; or

Making employment decisions in the administration of, or in connection with, such a program or activity.

What to Do If You Believe You Have Experienced Discrimination

If you think that you have been subjected to discrimination under a DEED funded program or activity, you may file a complaint within 180 days from the date of the alleged violation with either:

Name/Title of Designated Equal Opportunity Officer:

Lori Peterson, Director of Public Affairs

690 Jackson Street

St. Paul, MN 55130

PHONE: 651-726-2582

FAX: 651-200-4100

EMAIL: Lpeterson@bgc-tc.org

Susan Tulashie, Equal Opportunity Officer
Workforce Development Division

Department of Employment and Economic
Development

1st National Bank Building

332 Minnesota Street, Suite E200

St. Paul, MN 55101

Direct: 651-259-7586 Fax: 651-215-3842

MN Relay 7-1-1 or 1-800-627-3529

www.PositivelyMinnesota.com

If you file your complaint with the recipient, you must wait either until the recipient issues a written Notice of Final Action, or until 90 days have passed (whichever is sooner), before filing with the Minnesota Department of Economic Development, Workforce Development Division (see address above).

If the recipient does not give you a written Notice of Final Action within 90 days of the day on which you filed your complaint, you do not have to wait for the recipient to issue that Notice before filing a complaint with the Civil Rights Center (CRC). However, you must file your CRC complaint within 30 days of the 90-day deadline (in other words, within 120 days after the day on which you filed your complaint with the recipient).

If the recipient does give you a written Notice of Final Action on your complaint, but you are dissatisfied with the decision or resolution, you may file a complaint with CRC. You must file your CRC complaint within 30 days of the date on which you received the Notice of Final Action.

The above "NOTICE TO THE PUBLIC" applies to the federal programs covered under the Workforce Investment Act. Complaints concerning services provided by non-WIA programs may be processed differently.

The recipient* must provide the notice to all appropriate parties including: club members and applicants for services; participants; applicants for employment; employees; unions or professional organizations that hold collective bargaining or professional agreements with the recipient; sub-recipients that receive DEED funds from the recipient; members of the public, including those with impaired vision or hearing.

***Term to Know-Recipient:** Any entity to which financial assistance is extended, directly from the U.S. Department of Labor or through the Governor or another recipient; excluding the ultimate beneficiaries of the programs or activities.