



White Earth Reservation Division of Natural Resources Topographical Change Permit Application



Warning: ALL information and supporting documents submitted as part of this application become public information. Omission of any data request will delay the processing of your application and may result in its denial.

Who Applies: Any individual or entity proposing physical changes to the land's surface within the White Earth Reservation must apply for a Topographical Change Permit through the White Earth Reservation Permitting Office prior to beginning work..

Proceeding without a permit: Unauthorized work, including grading, filling, or excavation—especially in shoreland or wetland areas—may result in stop-work orders, fines, and required restoration at the applicant's expense.

See Section 506 of the White Earth Environmental Code for more information.

UTILITY LOCATE NOTICE

Before approval of any permit involving excavation, grading, or digging, **the applicant must contact Gopher State One Call at 811** (or www.gopherstateonecall.org) to request a utility locate. **All underground utilities must be located and marked prior to approval** of this application. Failure to do so may result in serious safety risks, delays, and legal liability.

PART I: Applicant Information

If applicant is an entity (company, government entity, partnership, etc.), an authorized contact person **must** be identified. If the applicant is using an agent (consultant, lawyer, or other third party) and has authorized them to act on their behalf, the agent's contact information must also be provided.

Applicant/Landowner Name: _____

Mailing Address: _____

City, State, Zip code: _____

Phone: _____ Email Address: _____

Business Name (if applicable): _____

Tribal Affiliation (please provide enrollment number if applicable): _____

Authorized Agent: _____ Agent Phone: _____

Contractor Information (if applicable)

Business Name: _____

Mailing Address: _____

City, State, Zip code: _____

Phone: _____ Email Address: _____

License Number: _____

PART II: Property Information

Physical Address: _____

City/Township: _____ County: _____

Zoning Classification: _____ Parcel ID: _____

Legal Description: _____

PART III: Project Description

Proposed Start Date: _____ Proposed End Date: _____

Describe the nature and purpose of the proposed topographic changes. Include grading, filling, excavation, slope changes, riprap, or vegetation disturbance.

Environmental Impact Information

If the project includes wetland disturbance, please describe the impact on the following: *(Attach additional pages if needed)*

a) Sediment and pollutant trapping/retention:

b) Flood control and surface runoff storage:

c) Fish and wildlife habitat:

d) Recreational use potential:

e) Shoreline/bank stabilization:

f) Special qualities (e.g. endangered species habitat, cultural/historic significance):

Slope and Erosion Control

Will any material be placed on steep slopes? ☐ Yes ☐ No

If yes, describe slope stabilization methods:

Temporary ground cover method (e.g., mulch):

Permanent vegetation re-establishment method:

Erosion and sediment control plan (brief summary):

Additional Features

Will riprap be installed? ☐ Yes ☐ No

If yes, include a cross-section diagram showing slope, height, and distance from ordinary high-water level (OHWL).

Will the project alter land **below the ordinary high-water level**? ☐ Yes ☐ No

If yes, **additional authorization** is required.

Applicant Acknowledgment and Conditions of Permit

By submitting this application, the applicant affirms that any proposed topographic changes must comply with **the White Earth Environmental and Conservation Codes, the White Earth Division of Natural Resources and the White Earth Reservation Business Committee policies, regulations, and resolutions**. By signing this application, the applicant acknowledges responsibility for adhering to all applicable standards, including but not limited to: erosion and sediment control, slope stability, and protection of shoreland and wetland areas. No alterations below the ordinary high-water level may occur without additional written approval from the White Earth Natural Resources Department. Failure to comply with permit conditions may result in enforcement actions or restoration requirements.

Applicant Signature

☐ Check here if you completed or have a permit through the State of Minnesota and attach that permit.

By signature below, I attest that the information in this application is complete and accurate. I further attest that I possess the authority to undertake the work described herein.

Signature: _____ Date: _____

I hereby authorize _____ to act on my behalf as my agent in the processing of this application and to furnish, upon request, supplemental information in support of this application.

***** This is NOT a Permit. *****

Return application & all supporting documents
(choose one)

In person to:

**White Earth Natural Resources Permit Office
102 3rd Street NE.
Mahnomen, MN 56557**

By mail to:

**White Earth Division of Natural Resources
PO BOX 393
Mahnomen, MN 56557**

Electronically to:

Permitoffice@whiteearth-nsn.gov

Required Signatures
(*For Office Use Only)

Environmental & Permitting Manager: Chris Londo
White Earth Reservation Business Committee
Division of Natural Resources
Email: Chris.Londo@whiteearth-nsn.gov
Phone number: 218-935-3823

Signature: _____ Date: _____

Land Office Manager: Megan Bakken
White Earth Reservation Business Committee
Division of Natural Resources
Email: megan.bakken@whiteearth-nsn.gov
Phone: 218-935-3494

Signature: _____ Date: _____

Application Status & Date (Office Use Only)

Receipt #: