



White Earth Reservation Division of Natural Resources Shoreline Alteration Permit Application



Warning: ALL information and supporting documents submitted as part of this application become public information. Omission of any data request will delay the processing of your application and may result in its denial.

Who Applies: Any property owner, developer, contractor, or authorized agent proposing to conduct land-disturbing activities, vegetation removal, shoreline stabilization, shoreline alteration, or construction within the designated shoreline zone on the White Earth Reservation must obtain a shoreline alteration permit prior to commencing work.

Proceeding without a permit: WEDNR may take an appropriate enforcement action against any Landowner or Operator in violation of White Earth Environmental Code (W.E.E.C. 501 Subd. 1 & W.E.E.C. 604 Subd. 2).

W.E.E.C. 501.00 Unlawful Acts

Subd.1) It shall be unlawful for: Any person or persons whose propose is to construct or alter any shore land within and or outside a water body without completing an application for a permit from the White Earth Reservation Water Quality Program. Any person or persons not following this code shall be in violation and subject to the authority of the tribal court system.

These items include:

- a) Clear cutting on leased lots within the shore and bluff impact area and on steep slopes is not allowed.
- b) Placing stumpage, branches or trees in a body of water.
- c) Placing any other foreign material fill in or near a body of water.
- d) Placing a permanent structure inside of the set-backs from a body of water at a distance of 100 feet from the ordinary high water level or highest known water level, whichever is greater on a recreational lake, 200 feet from a natural environmental lake, 300 feet from a conservation habitat lake and 500 feet from a wilderness/sensitive lake.

W.E.E.C. 604.00 Permits Required

Subd.2) Shoreland Construction/Alteration Permit

- a) A permit from the White Earth Zoning Office is required before any relocation of structures, building construction or major structural alterations affecting the outside dimensions of a structure, and before any topographic and vegetation alterations are made within the shoreland overlay district. Any building construction or structural alterations within a shore or bluff impact zone will require a Special Condition permit.
- b) Alterations to the shoreline, or within the shore or bluff impact zone, or of the natural topography when the slope of the land is toward a public water or watercourse, grading or filling causing a variation of 6 inches or construction of retaining walls must obtain a Special Condition permit prior to work being done. This does not include work incidental to an approved building or septic permit.

Subd.3) Special Condition Permit

Special Condition permits are required when a certain use, not suitable in a particular Zoning District, may, under certain circumstances, be suitable. Application for this permit can be obtained from the White Earth Zoning Office.

PART I: Applicant Information

If applicant is an entity (company, government entity, partnership, etc.), an authorized contact person **must** be identified. If the applicant is using an agent (consultant, lawyer, or other third party) and has authorized them to act on their behalf, the agent's contact information must also be provided.

Applicant/Landowner Name: _____

Mailing Address: _____

City, State, Zip code: _____

Phone: _____ Email Address: _____

Business Name (if applicable): _____

Tribal Affiliation (please provide enrollment number if applicable): _____

Authorized Agent: _____ Agent Phone: _____

Additional Applicant Information

Authorized Contact (Operator or Lessee): _____

Mailing Address: _____

City, State, Zip code: _____

Phone: _____ Email Address: _____

Business Name: (if applicable): _____

PART II: Property Information

Physical Address: _____

City/Township: _____ County: _____

Zoning Classification: _____ Parcel ID: _____

Legal Description: _____

Latitude & Longitude: _____

PART III: General Project/Site Information

Proposed Timeline for Project

Projected Start Date: _____ Projected End Date: _____

What is the purpose/justification for this project?(attach additional pages when needed)

Describe the current shoreline conditions:

Type of Alteration:

- | | |
|--|---|
| ☐ Riprap
Attachment E-1 | ☐ Beach Sand Blanket
Attachment E-2 |
| ☐ Mechanical Plant Management
Attachment E-3 | ☐ Dock & Pier Construction
Attachment E-4 |
| ☐ Shoreline Grading & Filling
Attachment E-5 | ☐ Ice Ridge Removal
Attachment E-6 |
| ☐ Vegetation & Tree Removal
Attachment E-7 | |

Materials & Construction Details

Type & Quantity of materials to be used (rock size, fill type, etc.):

Construction method and Equipment to be used:

Site Plans & Drawings (Required attachments):

- ☐ A scaled site map (or sketch) showing:
 - Existing and proposed shoreline features
 - Location of the ordinary high-water level (OHWL)
 - Property boundaries, buildings, and water access points
- ☐ A cross-section of proposed structure

What measures will be taken to prevent erosion and sedimentation during construction?

Applicant Acknowledgment and Conditions of Permit

By submitting this application, the applicant affirms that any property owner, developer, contractor, or authorized agent proposing to conduct land-disturbing activities, vegetation removal, shoreline stabilization, or construction within designated shoreland areas is required to obtain a shoreland alteration permit prior to initiating such activities.

The applicant further acknowledges and agrees that authorized representatives of the White Earth Natural Resources Department (WEDNR) may enter the project site at reasonable hours to inspect for compliance with applicable permit conditions.

The applicant agrees to take all reasonable precautions to prevent the introduction or spread of Aquatic Invasive Species (AIS) during the course of the project. This includes, but is not limited to, inspecting and cleaning all equipment, boats, and materials prior to entering and upon exiting the site, and following applicable AIS prevention guidelines as required by WEDNR or other regulatory authorities.

In the event the applicant is unable to complete the approved project due to lack of funding or other circumstances, the applicant agrees to restore the site to its pre-project condition or to the best of their ability, as determined appropriate by WEDNR.

Applicant Signature

☐ Check here if you completed or have a permit through the State of Minnesota and attach that permit.

***WEDNR has determined that the initial review of the permit application will cost \$50.**

By signature below, I attest that the information in this application is complete and accurate. I further attest that I possess the authority to undertake the work described herein.

Signature: _____ Date: _____

I hereby authorize _____ to act on my behalf as my agent in the processing of this application and to furnish, upon request, supplemental information in support of this application.

******* This is NOT a Permit. *******

Return application & all supporting documents
(choose one)

In person to:

**White Earth Natural Resources Permit Office
102 3rd Street NE.
Mahnomen, MN 56557**

By mail to:

**White Earth Division of Natural Resources
PO BOX 393
Mahnomen, MN 56557**

Electronically to:

Permitoffice@whiteearth-nsn.gov

Required Signatures

(*For Office Use Only)

Environmental & Permitting Manager: Chris Londo
White Earth Reservation Business Committee
Division of Natural Resources
Email: Chris.Londo@whiteearth-nsn.gov
Phone number: 218-935-3823

Signature: _____ Date: _____

Water Resources Manager: Renee Keezer
White Earth Reservation Business Committee
Division of Natural Resources
Email: Renee.Keezer@whiteearth-nsn.gov
Phone: 218-935-3651

Signature: _____ Date: _____

Application Status & Date (Office Use Only)

Receipt #:

Attachment E1: Riprap Installation:

Applicant Name _____

1. Describe the purpose of riprap installation or reason for stabilization (e.g., erosion control, wave protection):

2. Describe the existing shoreline conditions and any erosion or instability issues.

3. Project Details

Length of shoreline to be riprapped: _____ Size of rock: _____

Height of riprap (vertical): _____ Filter fabric to be used: Yes ☐ No ☐

Thickness (horizontal): _____ Installation method: _____

Type of rock material: _____

4. Required Attachments

- ☐ Cross-section drawing of proposed riprap installation
- ☐ Site map showing riprap location and access route
- ☐ Photos of existing shoreline conditions

5. Special Conditions:

- Riprap must follow the natural shoreline contour
- Installation must not interfere with navigation or aquatic habitat
- Disturbed areas must be stabilized post-installation

Attachment E2: Beach Sand Blanket

Applicant Name _____

1. Sand Blanket Purpose:

- ☐ Recreational use ☐ Other: _____
- ☐ Aesthetic improvement

2. Project Details:

Sand area dimensions: _____ ft X _____ ft Depth of sand: _____ inches

Type/source of sand: _____

3. Required Attachments:

- ☐ Map showing sand blanket area
- ☐ Photos of existing shoreline
- ☐ Vegetation removal description (if any)

Attachment E3: Mechanical Plant Management

Applicant Name: _____

1. Purpose of Plant Management:

- ☐ Navigation improvement ☐ Recreation
☐ Shoreline access ☐ Other: _____
☐ Habitat management

2. Treatment Details:

Area size to be treated: _____ sq ft

Plant species present: ☐ Emergent ☐ Submergent ☐ Wild Rice

Treatment method: ☐ Mechanical ☐ Chemical ☐ Manual

Frequency of treatment: _____

3. Contractor/Applicator Info (if applicable):

Name: _____ License #: _____

4. Required Attachments:

- ☐ Map showing treatment area ☐ Photos of vegetation ☐ DNR/tribal permits (if required)

Attachment E4: Dock and Pier Construction

Applicant Name: _____

1. Proposed Activity

Please describe the proposed dock/pier construction project:

2. Existing Structures

☐ Describe existing structures to be removed or replaced:

☐ No existing docks/pier structures

3. Dock/Pier Specifications

☐ Dock

☐ Pier

☐ Platform

Construction Material: _____

Anchoring Method: _____

Length _____ ft. Width: _____ ft. Total Square Footage: _____

4. Impacts

Distance from Ordinary High-Water Level (OHWL): _____ ft.

Does the structure obstruct navigation? ☐ Yes ☐ No

Will any aquatic vegetation be impacted? ☐ Yes ☐ No

Required attachments: Site photos or diagrams of proposed layout

5. Special Conditions (Initial to Acknowledge)

_____ Dock must comply with local ordinances and shoreline rules

_____ Seasonal docks must be removed during ice-over months unless permitted

_____ Only one dock per parcel unless otherwise approves

_____ No treated materials may leach into the water

Attachment E5: Shoreline Grading and Filling

Applicant Name: _____

1. Description of Grading or Fill Activity:

2. Site Alteration Detail's:

Proposed elevation change: _____

Area to be graded (sq ft): _____

Fill source: _____

Fill material type & volume: _____

3. Plans and Maps

Construction timeline: Start Date: _____ End Date: _____

☐ Site map with pre- and post-grading contours attached

☐ Erosion and sediment control plan attached

☐ Vegetation removal or restoration plan attached

4. Special Conditions (Initial to Acknowledge)

_____ Grading must not create erosion or alter natural drainage

_____ Fill must be stabilized within 7 days of placement

_____ Native vegetation must be restored unless waived

_____ Additional permits may be required for stormwater or wetland impact

Attachment E6: Ice Ridge Removal

Applicant Name: _____

1. Ice Ridge Description

Length of shoreline affected _____ ft. Width of ice ridge _____ ft.

Height of ice ridge _____ ft.

2. Proposed Removal Method

☐ Manual

☐ Mechanical

☐ Combination

Describe equipment or tools to be used:

3. Disposal or Reuse Plan for Removed Material

4. Site Restoration Plan

☐ Native vegetation will be replanted

☐ Disturbed soils will be stabilized within _____ days

☐ Site will be monitored for regrowth for _____ months

5. Special Conditions (Initial to Acknowledge)

_____ Ice ridge removal must not result in shoreline hardening

_____ Soil disturbance must be minimized and stabilized promptly

_____ No work may occur in standing water without authorization

_____ A buffer from Neighbor must be 5ft from applicant's property line

Attachment E-7: Vegetation and Tree Removal

Applicant Name: _____

1. Description of Proposed Activity

Briefly describe the vegetation or tree removal activities proposed, including purpose (e.g., view corridor, safety, disease, construction access):

2. Removal Details

Type(s) of vegetation to be removed: _____

Area of vegetation removal (sq ft): _____

Number of trees to be removed: _____

Tree species (if known): _____

Diameter (not above 4 in. or 4 ft. from ground): _____

3. Justification for Removal

Provide explanation for why removal is necessary (e.g., diseased trees, invasive species, safety hazard, erosion control, access):

4. Replanting or Restoration Plan

- ☐ Native vegetation will be replanted in the disturbed area
- ☐ Trees or shrubs will be replaced in a 1:1 or approved ratio
- ☐ No replanting proposed (provide justification):

5. Aquatic Invasive Species (AIS) and Habitat Protection

- ☐ Applicant affirms that no removal of native or beneficial aquatic vegetation will occur without proper authorization
- ☐ Applicant agrees to follow all best management practices to prevent the introduction or spread of Aquatic Invasive Species (AIS)

6. Site Plan

Attach a site map or aerial image showing:

- ☐ Property boundaries and waterbody
- ☐ Location and identification of trees and vegetation to be removed
- ☐ Distance from ordinary high-water level (OHWL)
- ☐ Location of any proposed structures or access routes

7. Special Conditions (Initial to Acknowledge)

- _____ No removal of shoreline vegetation within the first 50 feet from OHWL unless approved
- _____ All vegetation removal must minimize disturbance to natural habitat.
- _____ Replanting of native species may be required as a condition of approval
- _____ Mechanical equipment must remain outside the OHWL unless specifically authorized